CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in Open Session on Tuesday, January 24, 2012, and called to order by Chairperson Holmes at 5:01 p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Peter G. Earle; Melanie C. Holmes; Michael G. Katz; Thomas A. Michalski; Richard F. Monroe; Fred Royal, Jr.; Bobbie R. Webber; and Ann Wilson. Lauren Baker arrived at 5:03 p.m.

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

Discussion Chairperson Holmes indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES

C-1 Regular Board Meeting: December 20, 2011

Motion It was moved by Mr. Webber, seconded by Mr. Royal, to approve minutes of the Regular Board Meeting: December 20, 2011.

Action Motion approved.

ITEM D. COMMENTS FROM THE PUBLIC

None.
ITEM E. APPROVAL OF CONSENT AGENDA ITEMS

FPO-2 Bills – December 2011
FPO-4 Human Resources Report
FPO-5 Procurement Report

Motion It was moved by Mr. Royal, seconded by Mr. Webber, to approve the Consent Agenda.

Action Motion approved.

Ms. Baker arrived at 5:03 p.m.

ITEM F. CHAIRPERSON’S REPORT

Discussion Chairperson Holmes:

• Welcomed students and faculty to the spring 2012 semester.
• Reported she had addressed the faculty at Convocation Day, and thanked Ms. Wilson for attending the event.
• Announced that The Milwaukee Times had chosen Mr. Royal and Mr. Webber as recipients of its public service award.
• Reminded the board of the spring retreat on Saturday, March 3.
• Stated that Ms. Baker, Mr. Royal, Mr. Webber, and Ms. Wilson had participated in the winter District Boards Association meeting.

Action Items

F-1 MATC District Board Self-Evaluation Instrument

Motion It was moved by Ms. Baker, seconded by Mr. Webber, to approve the MATC District Board Self-Evaluation Instrument.

Action Motion approved.
CHAIRPERSON’S REPORT continued

F-2 Resolution Regarding Contributions to Support Milwaukee Public Television

Discussion Attorney Janice M. Falkenberg, vice president, General Counsel, reviewed the resolution.

Motion It was moved by Ms. Wilson, seconded by Mr. Earle, to approve the Resolution Regarding Contributions to Support Milwaukee Public Television.

Action Motion approved.

ITEM G. PRESIDENT’S REPORT

Discussion Dr. Burke reported:
- Mr. Royal and he welcomed participants to the NAACP Stakeholders Town Hall Meeting on January 7, 2012.
- Ms. Baker, Ms. Holmes, Mr. Royal, Mr. Webber, Ms. Wilson, and he attended the Martin Luther King, Jr., breakfast event on January 16, 2012.
- He had spoken to faculty at the college’s Convocation Day, and distributed a copy of his remarks.
- He had drafted mission and vision statements for the President's Diversity Council, which is chaired by Mr. Walter Lanier, interim director, Student Advising, Multicultural Services, and distributed a copy of the statements.
- The MATC Foundation had reached a contribution goal of $750,000, and distributed a copy of the status report.
- The Black Student Union’s 20th Annual Soul Food Celebration would be held on March 2, 2012.
ITEM H.  STUDENT GOVERNMENT REPORT

Discussion Ms. Jennifer Staab reported:
• Members of Student Government participated in a Winter Retreat, which included:
  o Discussion of college policy regarding sharing and/or reselling food on campus for fundraisers and events.
  o Revisions to the Articles of Authorization of the Student Government and the District Student Senate Constitution.
  o Discussion of handling student-wide messaging.
  o Reducing exposure of students and children of students to second-hand smoke.
  o Improving academic support services.
  o Streamlining procedures at registration.
  o Improving the quality and affordability of food available for purchase.
  o Improving Student Accommodation Services.
  o Discussion of Student Life budget.

ITEM I.  LEGISLATIVE MATTERS REPORT

Discussion Mr. Tim J. Elverman, lobbyist, Hubbard, Wilson & Zelenkova Government Relations, reported on:
• Federal Issues
  o Pell Grant funding in 2012.
  o Association of Community College Trustees National Legislative Summit.
• State Issues
  o Government Accountability Board rule regarding use of Wisconsin Technical College System student identification cards for voting purposes.
  o Hearing on AB353 dealing with makeup of Wisconsin Technical College boards.
  o Vocational High School Diplomas Bill.
  o Assembly Bill 462: Unemployment Compensation Benefits for Those Affected by a Strike or Labor Dispute.

ITEM J.  PUBLIC TELEVISION COMMITTEE REPORT

Discussion Ms. Wilson gave highlights of the January 17, 2012, Public Television Committee meeting.
ITEM K. EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS COMMITTEE REPORT

Discussion  Ms. Baker requested Vicki J. Martin, Ph.D., provost and executive vice president, review the action items since the ESIR Committee had not met in January.

Action Items

ESIR-2 Resolution (E0036-1-12) to Approve Previously Approved Apprentice Program Approval for Program Titled Environmental Service Technician (50-432-3)

Discussion  Dr. Martin introduced Ms. LeeAnn Mikula, manager, Curriculum, who reviewed the requirements for the program approvals, and Mr. Nick Triscari, instructor, Technology and Applied Sciences, who reviewed the Environmental Service Technician program.

Motion  It was moved by Ms. Baker, seconded by Mr. Webber, to approve Resolution (E0036-1-12) to Approve Previously Approved Apprentice Program Approval for Program Titled Environmental Service Technician (50-432-3).

Action  Motion approved.
EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS
COMMITTEE REPORT continued

ESIR-3 Resolution (E0037-1-12) to Approve Scope Proposal for Program Titled Advertising and Design Management (10-201-X)

ESIR-4 Resolution (E0038-1-12) to Approve Scope Proposal for Program Titled Web/Mobile App Designer (10-206-X)

ESIR-6 Resolution (E0040-1-12) to Approve Scope Proposal for Program Titled Audio Production (10-701-X)

ESIR-7 Resolution (E0041-1-12) to Approve Scope Proposal for Program Titled Mobile App Designer (31-206-X)

Discussion Dr. Martin introduced Richard Busalacchi, Ed.D., associate dean, School of Business and School of Media and Creative Arts, and Mr. Ellis Bromberg, dean, School of Media and Creative Arts, who reviewed the concept and needs of the proposed programs.

Motion It was moved by Ms. Baker, seconded by Mr. Webber, to approve Resolution (E0037-1-12) to Approve Scope Proposal for Program Titled Advertising and Design Management (10-201-X), Resolution (E0038-1-12) to Approve Scope Proposal for Program Titled Web/Mobile App Designer (10-206-X), Resolution (E0040-1-12) to Approve Scope Proposal for Program Titled Audio Production (10-701-X), and Resolution (E0041-1-12) to Approve Scope Proposal for Program Titled Mobile App Designer (31-206-X).

Action Motion approved.
EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS
COMMITTEE REPORT continued

ESIR-5  Resolution (E0039-1-12) to Approve Scope Proposal for
Program Titled Food Manufacturing Quality/Production
(10-623-X)

ESIR-8  Resolution (E0042-1-12) to Approve Scope Proposal for
Program Titled Food Manufacturing Mechanical
Maintenance (31-623-X)

ESIR-9  Resolution (E0043-1-12) to Approve Scope Proposal for
Program Titled Food Manufacturing Production (31-
623-X)

ESIR-10 Resolution (E0044-1-12) to Approve Scope Proposal for
Program Titled Food Manufacturing Quality/Science
(31-623-X)

Discussion  Dr. Busalacchi introduced Mohammad Dakwar, Ph.D., dean, School
of Business, who reviewed the proposed programs.

Motion  It was moved by Ms. Baker, seconded by Dr. Monroe, to approve
Resolution (E0039-1-12) to Approve Scope Proposal for Program
Titled Food Manufacturing Quality/Production (10-623-X), Resolution
(E0042-1-12) to Approve Scope Proposal for Program Titled Food
Manufacturing Mechanical Maintenance (31-623-X), Resolution
(E0043-1-12) to Approve Scope Proposal for Program Titled Food
Manufacturing Production (31-623-X), Resolution (E0044-1-12) to
Approve Scope Proposal for Program Titled Food Manufacturing
Quality/Science (31-623-X).

Action  Motion approved.

Policy Approval

K-1  Policy G0050 – Freedom of Speech and Expression

Motion  It was moved by Ms. Baker, seconded by Mr. Webber, to approve
Policy G0050 – Freedom of Speech and Expression.

Action  Motion approved.
ITEM L. FINANCE, PERSONNEL AND OPERATIONS COMMITTEE REPORT

Action Items

FPO-6 Resolution (F0045-01-12) Authorizing the Sale of $1,500,000 General Obligation Promissory Notes, Series 2011-2012(F) of Milwaukee Area Technical College District, Wisconsin

Discussion Ms. Rebekah Freitag, Robert W. Baird & Co. Incorporated, distributed and reviewed the Final Pricing Summary for the $1,500,000 General Obligation Promissory Notes, Series 2011-2012(F).

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0045-01-12) Authorizing the Sale of $1,500,000 General Obligation Promissory Notes, Series 2011-2012(F) of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:


Noes: None.

FPO-7 Resolution (F0046-01-12) Authorizing the Issuance of $1,500,000 General Obligation Promissory Notes, Series 2011-2012(G) of Milwaukee Area Technical College District, Wisconsin

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0046-01-12) Authorizing the Issuance of $1,500,000 General Obligation Promissory Notes, Series 2011-2012(G) of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:


Noes: None.
FINANCE, PERSONNEL AND OPERATIONS COMMITTEE
REPORT continued

FPO-8 Resolution (F0047-01-12) to Approve FY2011-2012 Budget Modification

Discussion
James E. Williams, CPA, Ed.D., vice president, Finance, reviewed the budget modification.

Motion
It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0047-01-12) to Approve FY2011-2012 Budget Modification.

Action
Motion approved, the roll call vote being as follows:


Noes: None.

FPO-9 Building Trades Pay Adjustment

Motion
It was moved by Mr. Royal, seconded by Mr. Michalski, to approve the Building Trades Pay Adjustment.

Action
Motion approved.

Discussion Item

FPO-11 Milwaukee Area Technical College FY2012-2013 Budget Development Assumptions

Discussion
Dr. Williams reviewed the budget development assumptions.

Information Items

FPO-10 Budget Variance Report Six Months Year-to-Date
   Ended December 31, 2011, FY2011-2012

Discussion
Dr. Williams reviewed the budget variance report.

FPO-14 Quarterly Out-of-Country Travel Report

Discussion
Mr. Royal presented the Quarterly Out-of-Country Travel Report as information.
FINANCE, PERSONNEL AND OPERATIONS COMMITTEE
REPORT continued

FPO-17 Milwaukee Area Technical College Sustainability Initiatives October through December 2011.

Discussion Mr. Royal presented the sustainability initiatives as information.

ITEM M. MISCELLANEOUS ITEMS

1. Communications and Petitions
   None.

2. Information Items
   None.

ITEM N. OLD BUSINESS/NEW BUSINESS

1. Future Agenda Items
   How board members can contribute to student success.

2. Date of Next Meeting
   Tuesday, February 28, 2012, 5:00 p.m., Regular Board Meeting, Downtown Milwaukee Campus, Board Room (M210).

ITEM O. PRESIDENT’S QUARTERLY EVALUATION

Motion It was moved by Ms. Wilson, seconded by Mr. Webber, to convene into Closed Session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes to discuss Item O., President’s Quarterly Evaluation, to discuss performance data of the president over whom the board exercises responsibility. The board may reconvene into Open Session to take action on matters discussed in Closed Session.

Action Motion approved, the roll call vote being as follows:


Noes: None.
Closed Session

The board convened into Closed Session at 6:13 p.m.

Adjournment

The meeting adjourned at 7:00 p.m.

Respectfully submitted,

Thomas A. Michalski
Secretary