CALL TO ORDER

The regular monthly meeting of the Education, Services, and Institutional Relations Committee of the Milwaukee Area Technical College District Board was held in open session on Monday, August 15, 2011, and called to order by Ms. Lauren Baker at 5:04 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

ITEM A: ROLL CALL

Present: Ms. Lauren Baker, Mr. Tom Mihalski
Absent: Mr. Bobbie Webber

ITEM B: COMPLIANCE WITH THE OPEN MEETINGS LAW

The Education, Services, and Institutional Relations Committee meeting was noticed in compliance with the Wisconsin Open Meetings Law.

ITEM C: APPROVAL OF MINUTES – June 10, 2011 – Attachment 1

Motion: The minutes were approved without objection.

ITEM D: COMMENTS FROM THE PUBLIC

ITEM E: ACTION ITEMS

E-1 Tentative Meeting Schedule – Attachment 2

Discussion: This document outlines the meeting schedule for the ESIR committee for fiscal year 2011-12. Mr. Mihalski noted a conflict with the January date.

Motion: It was moved by Mr. Mihalski, seconded by Ms. Baker to approve the Resolution to Approve the Tentative Meeting Schedule – Attachment 2.

Action: Approved

E-2 Approval of Posthumous Diploma Request – Attachment 3

Discussion: A request was received from the parents of Casey Palmer for a posthumous diploma from the Carpentry program. This request meets all conditions as set by Policy D0701 and the related Administrative Regulation and Procedure.

Motion: It was moved by Mr. Mihalski, seconded by Ms. Baker to approve the Posthumous Diploma Request – Attachment 3.
ITEM F: DISCUSSION ITEMS

F-1 Quarterly Advisory Committee Report – Attachment 4

Discussion: Dr. Martin introduced Ms. LeeAnn Mikula, manager, Curriculum Development. Ms. Mikula reviewed the contents of the reports. There was a discussion related to improving the make-up of the advisory committees. An action plan will be developed to address the issues and will be brought back to this committee for review.

ITEM G: INFORMATION ITEMS

G-1 Enrollment/Degregation Update

Discussion: Mr. Al Pinckney, vice president, Student Services noted that enrollments are up 2% from this point last year. Students continue to register for classes. Classes start August 25, 2011.

G-2 Registered Nursing Program NCLEX-RN Scores Update

Dr. Martin introduced Dr. Nancy Vrabec, Associate Dean, School of Health Sciences. Dr. Vrabec explained that for the second quarter (April-June, 2011) 30 graduates of the RN program took the NCLEX-RN licensure exam and all 30 passed (100%). The eight quarter rolling average tracked by the Wisconsin Department of Regulation and Licensing, Board of Nursing shows that graduates of the MATC RN program have passed the licensure exam at a rate of 91%, three percent above the national average of 88%. Dr. Vrabec gave kudos to the faculty and educational assistants for this success.

G-3 School of Health Sciences Drug Testing

Discussion: Dr. Martin introduced Dr. Sharon Abston-Coleman, associate dean, School of Health Sciences. Dr. Abston-Coleman explained that as of July 1, 2011, all students at the petitioning point of their program will be required to go through drug testing. The testing is being conducted through an outside agency. Health Sciences worked closely with the School of Technology & Applied Sciences to mirror the process already in place for the Line Mechanic, Police Science and Fire Science programs.

ITEM H: MISCELLANEOUS ITEMS

H-1 Communications and Petitions
None

H-2 Information Items
None
ITEM I: OLD BUSINESS/NEW BUSINESS – Date of Next Meeting, September 19, 2011, 5:00 PM, Milwaukee Campus, Board Room (M210)

ADJOURNMENT -- The Committee adjourned at 5:36 p.m.

Respectfully submitted,

Michele M. Conroy

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Executive Assistant, Academic Affairs