



C-1

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
MILWAUKEE, WISCONSIN
DECEMBER 21, 2010**

CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in Open Session on Tuesday, December 21, 2010, and called to order by Chairperson Holmes at 5:02 p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Peter G. Earle; Melanie C. Holmes; Michael G. Katz; Thomas A. Michalski; Richard F. Monroe; Fred Royal, Jr.; and Ann Wilson. Lauren Baker arrived at 5:12 p.m.

Absent: Bobbie R. Webber.

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

Discussion Chairperson Holmes indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES

C-1 Regular Board Meeting: November 23, 2010

Motion It was moved by Ms. Wilson, seconded by Mr. Royal, to approve the minutes of the Regular Board Meeting: November 23, 2010.

Action Motion approved.

C-2 Regular Board Meeting: October 26, 2010, Correction.

Motion It was moved by Mr. Michalski, seconded by Mr. Royal, to approve the correction to the minutes of the Regular Board Meeting, October 26, 2010.

Action Motion approved.

ITEM D. COMMENTS FROM THE PUBLIC

None.

ITEM E. APPROVAL OF CONSENT AGENDA ITEMS

- FPO-2 Bills – November 2010**
- FPO-3 Financial Report – November 2010**
- FPO-4 Human Resources Report**
- FPO-5 Procurement Report**

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve the Consent Agenda.

Action Motion approved.

ITEM F. CHAIRPERSON'S REPORT

Action Item

F-1 MATC District Board Self-Evaluation Instrument

Motion It was moved by Mr. Royal, seconded by Ms. Wilson, to approve the MATC District Board Self-Evaluation Instrument.

Action Motion approved.

Discussion Chairperson Holmes:

- Reported the following appointments by the Association of Community College Trustees:
 - Ms. Wilson: reappointed to the Diversity Committee.
 - Mr. Royal: appointed to the Governance and Bylaws Committee.
 - Mr. Webber: reappointed to the Public Policy Committee.
- Congratulated the 2010 winter semester graduates.

Ms. Baker joined the meeting at 5:12 p.m.

ITEM G. PRESIDENT'S REPORT

Discussion

Dr. Burke:

- Announced that the college had been selected to participate in the Voluntary Framework Accountability (VFA) national two-year college pilot program that measures student success.
- Reported that the American Opportunity Tax Credit and Section 127 of the Internal Revenue Code had been extended for two years.
- Reported that he had participated in:
 - Lamp of Knowledge recognition dinner.
 - Baking students' Gingerbread House Competition.
 - Hmong New Year celebration.
- Accepted an invitation to serve as a board member of the United Performing Arts Fund.

ITEM H. STUDENT GOVERNMENT REPORT

No report.

ITEM I. LEGISLATIVE MATTERS REPORT

Discussion

Ms. Baker gave highlights of the December 17, 2010, Legislative Task Force Committee meeting:

- Federal Issues
 - 2011 federal budget.
 - Pell Grants extended to March 4, 2011.
- State Issues
 - New governor, legislature, and state structure.
 - Wisconsin Technical College District Boards Association Legislative Seminar and winter meeting.
 - Public television lobbying efforts.

ITEM J. PUBLIC TELEVISION COMMITTEE REPORT

Discussion

Ms. Wilson gave highlights of the December 13, 2010, Public Television Committee meeting.

Mr. Ellis R. Bromberg, manager, Milwaukee Public Television, reported on the 170 Million Americans for Public Broadcasting national grassroots website launch.

ITEM K. EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS COMMITTEE REPORT

Discussion Ms. Baker gave highlights of the December 13, 2010, Education, Services, and Institutional Relations Committee meeting. She requested that the Dashboard Indicators be discussed quarterly at the board meetings beginning in January 2011.

Action Items

ESIR-2 Resolution (E0023-12-10) to Approve Reinstatement for Program Titled Opticianry Science (31-516-3)

Motion It was moved by Ms. Baker, seconded by Ms. Wilson, to approve Resolution (E0023-12-10) to Approve Reinstatement for Program Titled Opticianry Science (31-516-3).

Action Motion approved.

ESIR-3 Resolution (E0024-12-10) in Support of Democracy's Challenge Call to Action – Committing to Increase Student Completion Rates

Motion It was moved by Ms. Baker, seconded by Mr. Katz, to approve Resolution (E0024-12-10) in Support of Democracy's Challenge Call to Action – Committing to Increase Student Completion Rates.

Action Motion approved.

ITEM L. FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE REPORT

Discussion Mr. Royal gave highlights of the December 15, 2010, Finance, Personnel, and Operations Committee meeting.

Action Items

FPO-6 Resolution (F0203-12-10) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2010-2011F of Milwaukee Area Technical College District, Wisconsin

FPO-7 Resolution (F0204-12-10) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2010-2011G of Milwaukee Area Technical College District, Wisconsin

Discussion Dr. James E. Williams, vice president, Finance, stated that Resolution (F0203-12-10) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2010-2011F of Milwaukee Area Technical College District, Wisconsin; and Resolution (F0204-12-10) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2010-2011G of Milwaukee Area Technical College District, Wisconsin, would be deferred to the January 25, 2011, board meeting due to a scheduling error of the legal and financial consultants.

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to defer Resolution (F0203-12-10) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2010-2011F of Milwaukee Area Technical College District, Wisconsin; and Resolution (F0204-12-10) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2010-2011G of Milwaukee Area Technical College District, Wisconsin, to the January 25, 2011, board meeting.

Action Motion approved, the roll call vote being as follows:

Ayes: Baker, Earle, Katz, Michalski, Monroe, Royal, Wilson, and Holmes – 8.

Noes: None.

FPO-8 Resolution (F0205-12-10) to Approve FY2009-2010 Comprehensive Annual Financial Report (CAFR)

Discussion Mr. John Knepel, partner, Baker Tilly Virchow Krause, LLP, and Mr. Naush Y. Moola, lead accountant, Coleman and Williams, reviewed the Comprehensive Annual Financial Report and audit opinion and stated that the opinion was clean and unqualified and therefore in compliance. Dr. Williams stated that the college had responded to the four recommendations made by the auditors.

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Resolution (F0205-12-10) to Approve FY2009-2010 Comprehensive Annual Financial Report (CAFR).

Action Motion approved.

FPO-9 Resolution (F0206-12-10) to Approve Grant of Easement to the Village of Thiensville and Waiver of Fee for Easement

Discussion Dr. Williams reviewed the request by the Village of Thiensville for a grant of easement rights. He stated that, in his opinion, an appraisal was not needed.

Motion It was moved by Mr. Michalski, seconded by Mr. Katz, to approve Resolution (F0206-12-10) to Approve Grant of Easement to the Village of Thiensville and Waiver of Fee for Easement.

Action Motion approved.

FPO-10 Resolution (F0207-12-10) to Revise FY2010-2011 Renovation/Remodeling (Capital) Projects

Motion It was moved by Mr. Royal, seconded by Ms. Wilson, to approve Resolution (F0207-12-10) to Revise FY2010-2011 Renovation/Remodeling (Capital) Projects.

Action Motion approved.

Policy Approval

L-1 Policy A0109 – Public and Other Records

Discussion Attorney Janice M. Falkenberg, vice president and general counsel, reviewed changes to the policy.

Motion It was moved by Mr. Royal, seconded by Mr. Michalski, to approve Policy A0109 – Public and Other Records.

Action Motion approved.

Discussion Item

FPO-12 Milwaukee Area Technical College Preliminary FY2011-2012 Budget Development Assumptions

Discussion Dr. Williams reviewed budget assumptions, and board members engaged in a discussion on the use of reserves and the purchase card.

Information Items

FPO-11 Budget Variance Report Five Months Ended November 30, 2010, FY2010-2011

Discussion Mr. Royal presented the Information Item.

FPO-13 Milwaukee Area Technical College FY2010-2011 Sustainability Committee Activities

Discussion Mr. Royal presented the Information Item.

ITEM M. MISCELLANEOUS ITEMS

Communications and Petitions

1. None.
2. Information Items

ITEM N. OLD BUSINESS/NEW BUSINESS

1. Future Agenda Items

Investigate and report to the FPO Committee the potential impact on the college if the state would eliminate the exemption by hospitals and high-end retirement housing developments from paying property taxes – Mr. Earle.

2. Date of Next Meeting

Tuesday, January 25, 2011, 5:00 p.m., Regular Board Meeting, Downtown Milwaukee Campus, Board Room (M210).

Closed Session

ITEM O. PRESIDENT’S QUARTERLY EVALUATION

ITEM P. CONSIDERATION OF LOCAL 212 AMERICAN FEDERATION OF TEACHERS COLLECTIVE BARGAINING AND DISCUSSION OF RELATED FISCAL INFORMATION

Motion It was moved by Ms. Wilson, seconded by Ms. Baker, to convene into Closed Session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes to discuss Item O., President’s Quarterly Evaluation, to discuss performance evaluation data of the president over whom the MATC District Board has jurisdiction or exercises responsibility; and pursuant to Section 19.85(e) of the Wisconsin Statutes to discuss Item P., Consideration of Local 212 American Federation of Teachers Collective Bargaining and Discussion of Related Fiscal Information, since such bargaining discussions require a Closed Session. The board may reconvene into Open Session to take action on matters discussed in Closed Session under Items O. or P.

Action Motion approved, the roll call vote being as follows:

Ayes: Earle, Katz, Michalski, Monroe, Royal, Wilson, Baker and Holmes – 8.

Noes: None.

The board convened into Closed Session at 6:04 p.m.

Adjournment

The meeting adjourned at 7:58p.m.

Respectfully submitted,

Thomas A. Michalski
Secretary