CALL TO ORDER

The regular monthly meeting of the Education, Services, and Institutional Relations Committee of the Milwaukee Area Technical College District Board was held in open session on Thursday, October 18, 2007, and called to order by Chairperson Baker at 5:01 p.m. in the Board Room, Room M210, at the Milwaukee Campus of Milwaukee Area Technical College.

ITEM A: ROLL CALL

Present: Ms. Lauren Baker, Dr. Robert Davis (via phone), and Mr. Fred Royal.

ITEM B: COMPLIANCE WITH THE OPEN MEETINGS LAW

The Education, Services, and Institutional Relations Committee meeting was noticed in compliance with the Wisconsin Open Meetings Law.

ITEM C: APPROVAL OF MINUTES – September 20, 2007 – Attachment 1

Motion: The minutes were approved without objection.

Action: Motion approved.

ITEM D: COMMENTS FROM THE PUBLIC

Spoke in opposition to the proposed realignment of the Television and Video Production Program to the Business Division:
- Dennis Majewski-Chair, TVP Advisory Committee (Appendix A)
- Andy Azinger, graduate of TVP program, employee of Wells Fargo
- Kevin Pulz, IC TVP Division and Instructor of 2nd Year students (Appendix B)
- Matt Kanios, TVP Student
- Chris Vasquez, Graduate of TVP Program
- Ben Clark, 2nd Year student of TVP Program
- Mario Hurt, 2nd Year student of TVP Program
- Jennifer Waldherr, TVP student (Appendix C)
- Kevin Johnson, graduate of TVP program and Channel 12 WISN employee
- Jennifer Dunn, Registered Nursing student
- John Larscheid, Studio Supervisor at MPTV (Appendix D)
ITEM E: ACTION ITEMS

E-1 Resolution (E0001-10-07) to Approve Designation for Milwaukee Area Technical College State Public Officials – Attachment 2

Discussion: This item is presented for approval every year as a requirement for the State of Wisconsin.

Motion: It was moved by Mr. Royal, seconded by Ms. Baker, for approval to accept the Resolution to Approve Designation for Milwaukee Area Technical College State Public Officials – Attachment 2.

Action: Motion approved.

E-2 Resolution (E0002-10-07) to Approve 3D Modeling Advanced Technology Certificate – Attachment 3

Discussion: Director Baker noted that this Certificate Program looked like the type of program we are interested in having at Discovery World.

Motion: It was moved by Mr. Royal, seconded by Ms. Baker, for approval to accept the Resolution to Approve 3D Modeling Advanced Technology Certificate – Attachment 3.

Action: Motion approved.

Realignment of TV and Video Production Program

Discussion: Mr. Royal asked to move this item up on the agenda to be addressed while members from the public are in attendance. Mr. Royal asked that this item be moved from a discussion item to an action item. Ms. Baker agreed.

Mr. Royal asked that the QRP of the TVP program be presented to the committee as well as an analysis of how to deal with the certification of the current Director of MPTV. Ms. Baker further asked to have a copy of the TVP Advisory Committee minutes sent on to the ESIR Committee members.

Mr. Royal made a motion to accept the current recommendations of the TVP Advisory Committee to study and have conversation with the Administration regarding this realignment before a decision is made. A decision will made by January 1, 2008. This item will be taken to the full Board as a part of the ESIR Committee report.

Dr. Martin stated that the minutes from the TVP Advisory Committee that have been submitted into the record were not approved and she would like to have an opportunity to make corrections to these minutes. Dr. Martin also noted that many of our programs do exceedingly well in the academic divisions.

Motion: It was moved by Mr. Royal, seconded by Ms. Baker, for approval to accept the current recommendations of the TVP Advisory Committee to study and have conversation with the Administration regarding this realignment before a decision is made. A decision will made by January 1, 2008.

Action: Motion approved.
ITEM F: DISCUSSION ITEMS

F-1 Program Quality Review – Architectural Woodworking/Cabinet Making – Attachment 4

Discussion: Dr. Martin introduced Dr. David Turner—Dean of T&I, Mr. Duane Schultz—Associate Dean of T&I, Mr. Dan Stich, Faculty in the Architectural Woodworking/Cabinet Making Program and Ms. Bev Sroka, Advisory Committee member. This program shares an advisory committee with Carpentry due to the job placement of graduating students into the Cabinetry industry. Faculty are working with the employers to work with the MATC Job Shop.

Ms. Baker noted the low numbers of females and minorities. Ms. Baker stated that Woodlinks is a program used in several of the high schools. This program might be something that would help the link the high school programs with this program.

F-2 Program Quality Review – Appliance Technician – Attachment 5

Discussion: Dr. Martin introduced Dr. Turner, Mr. Schultz, Mr. Tim Losey, Faculty in Appliance Technician program, Dave Scurlock, Advisory Committee member. This is the only program in the state and only one of two in the Midwest (Dunwoody in Minneapolis is the second). Recently, this program has gone through a DACUM and areas for improvement have been identified. Technologies toward high-end appliances will be incorporated into the program for FA2009. Faculty are working to increase diversity in both minorities and women. Faculty are working with Pulaski, West Allis, Custer, Bradley Tech and other high schools to recruit. Faculty plan to contact Dunwoody in Minnesota to determine what they have done to successfully recruit women into their program.

F-4 Policy Review (First Read)

a. Affirmative Action/Equal Employment and Education – Policy C0200 – Attachment 6
b. Harassment – Policy C0201 – Attachment 7
c. Discrimination Against Individuals with Disabilities – Policy C0203 – Attachment 8
d. Reasonable Accommodations for Students with Disabilities – Policy F0102 – Attachment 9

Discussion: These updates designate a Title IX Coordinator. Other title changes were also made. This committee recommended these changes be sent on to the full board for a first read.

F-5 Certification Audit Results – Attachment 10

Discussion: This item was tabled until the November meeting.

ITEM G: INFORMATION ITEMS

G-1 Enrollment Update – Attachment 11

Discussion: This item was tabled until the November meeting.

G-2 Quarterly Advisory Committee Report – Attachment 12
Discussion: Ms. Baker noted that there are a lot of vacancies on the various committees.

ITEM H: MISCELLANEOUS ITEMS

H-1 COMMUNICATIONS AND PETITIONS

None

H-2 INFORMATION ITEMS

ITEM I: OLD BUSINESS/NEW BUSINESS

Date of Next Meeting: Thursday, November 15, 2007
Milwaukee Campus, Board Room (M210)

ADJOURNMENT

The Committee adjourned at 6:20 p.m.

Respectfully submitted,

Michele M. Conroy
Administrative Specialist to the Provost