CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in open session on Tuesday, December 18, 2007, and called to order by Chairperson Webber at 5:01 p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Lauren Baker; Jeannette Bell; Robert M. Davis; Victor L. Rossetti (via telephone); Fred Royal, Jr.; Bobbie R. Webber; and Ann Wilson.

Peter G. Earle arrived at 5:03 p.m. and Pedro A. Colón arrived at 5:25 p.m.

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

Discussion Chairperson Webber indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES

C-1 Regular Board Meeting: November 27, 2007
C-2 Special Board Meeting: December 10, 2007

Motion It was moved by Ms. Bell, seconded by Mr. Royal, to approve the November 27, 2007, Regular Board Meeting Minutes; and the December 10, 2007, Special Board Meeting Minutes.

Action Motion approved.

ITEM D. COMMENTS FROM THE PUBLIC

None.

Mr. Earle joined the meeting at 5:03 p.m.
Chairperson Webber waived the order of business to accommodate guest presenters' schedules.

ITEM G. PRESIDENT’S REPORT

Discussion Dr. Darnell E. Cole, president, introduced Ms. Gloria Pitchford-Trice, dean, Pre-College Education Division, who gave an overview of the December 5, 2007, Adult High School Technology Showcase. Ms. Patricia Kappel, associate dean, introduced the following students and instructors, who gave brief presentations of their showcase projects:

<table>
<thead>
<tr>
<th>Student</th>
<th>Class</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lydell Brown</td>
<td>Project Lead the Way: 3-D Modeling &amp; Design, Digital Electronics</td>
<td>Karen Gaskin</td>
</tr>
<tr>
<td>Gisselle Roman</td>
<td></td>
<td>Susan Lunsford</td>
</tr>
<tr>
<td>Jeff Schmidt</td>
<td>Chemistry</td>
<td>Jill Crowder</td>
</tr>
<tr>
<td>Latonya Burks/</td>
<td>Motorcycle Repair/Small Engines/Automotive Repair</td>
<td>Pat Hanson</td>
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<td>Everett Lawrence</td>
<td></td>
<td></td>
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<tr>
<td>Donald Johnson</td>
<td>Speak for Yourself</td>
<td>Charmaine Kuczmarski</td>
</tr>
</tbody>
</table>

Dr. Cole proposed awarding scholarships to Adult High School students who continue their education at MATC.

Mr. Colón arrived at 5:25 p.m.

ITEM E. APPROVAL OF CONSENT AGENDA ITEMS

FPO-2 Bills – November 2007
FPO-4 Human Resources Report
FPO-5 Procurement Report

Motion It was moved by Mr. Earle, seconded Mr. Colón, to approve the Consent Agenda.

Action Motion approved.
ITEM F. CHAIRPERSON’S REPORT

Action Item

F-1 MATC District Board Self-Evaluation Instrument

Motion It was moved by Ms. Bell, seconded by Mr. Colón, to approve the MATC District Board Self-Evaluation Instrument.

Action Motion approved.

Discussion Chairperson Webber:
• Reported that he had attended the Adult High School Technology Showcase.
• Reported that he and Ms. Bell had attended the Interior Design Portfolio Show.
• Congratulated the December 2007 graduates.

Information Item

F-2 MATC Foundation Report

Discussion Ms. Bell reported:
• Foundation assets totaled approximately $5.6 million.
• Mr. Robert B. Brumder, senior vice president, Robert W. Baird had been appointed a member of the Finance Committee.
• 120 individuals attended the December 11, 2007, Partners in Excellence event.
• Foundation issued a Request for Proposal to national consulting firms specializing in feasibility studies for major gift campaigns for higher education.

ITEM G. PRESIDENT’S REPORT

Discussion President Cole:
• Introduced Dr. David B. Turner, dean, Technology and Applied Sciences, and Mr. Dan Stitt, instructor, Cabinetmaking, who displayed one of the 46 wooden wagons and block sets created and built by students to be distributed to needy children.
• Noted that for the last six years the college had provided computers for a lab at the Germantown Library and that the computers were recently updated. Dr. Turner stated that he had met with the president of Vulcan Industries to discuss the feasibility of the college to develop a workplace learning center for incumbent workers at the library.

• Reported that he had addressed the Milwaukee Rotary on December 4, 2007. Dr. Davis, who attended the presentation, urged the college to tell its story to the public.

• Stated that he and Ms. Bell had participated in the Lamp of Knowledge recognition dinner on December 16, 2007.

• Reminded the board that the college would be closed from December 24, 2007, to January 1, 2008.

ITEM H. STUDENT SENATE REPORT

Discussion Dr. Cole congratulated Mr. Jason Wargolet, student senator, as a December 2007 graduate and for earning the Student Leader Certification.

Mr. Wargolet:
• Reported that the senate had approved the constitution, which is to be approved by the vice president of Student Services.
• Thanked Mr. Michael Mayo, Milwaukee County Supervisor, for his help with bus service to the Oak Creek Campus.
• Stated that work would begin on implementation of UPASS for the next fiscal year student budget; and that transportation to the Mequon Campus and shuttle service between the Mequon and Downtown Milwaukee campuses were being investigated.
• Thanked Governor Jim Doyle for his support with the state budget in relation to technical schools.
ITEM I. LEGISLATIVE MATTERS REPORT

Discussion Ms. Bell gave highlights of the Legislative Committee meeting, which are reflected in the November 30, 2007, minutes.

Action Item

1-1 Resolution (L0006-12-07) in Support of AB184 Investment of Funds Held in Trust by Local Units of Government

Discussion Mr. Michael M. Sargent, vice president, Finance, reported on AB184, Investment of Funds Held in Trust by Local Units of Government.

Motion It was moved by Ms. Bell, seconded by Mr. Royal, to approve Resolution (L0006-12-07) in Support of AB184 Investment of Funds Held in Trust by Local Units of Government.

Action Motion approved, with Mr. Colón abstaining from the vote.

Discussion Ms. Baker requested that the Legislative Committee note the state legislators who sponsor bills that are brought before the board.

ITEM J. PUBLIC TELEVISION COMMITTEE REPORT

Discussion Ms. Wilson gave highlights of the Public Television Committee meeting, which are reflected in the December 10, 2007, minutes. She distributed the Lewis Kennedy Associates consultants’ report, the Wingspread Study on Editorial Integrity, and the current MATC policy on editorial integrity. Mr. Royal commended the station for the “Making of Milwaukee” program.
ITEM K.  EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS COMMITTEE REPORT

Discussion  Ms. Baker gave highlights of the Education, Services, and Institutional Relations Committee meeting, which are reflected in the December 17, 2007, minutes.

Action Item

ESIR-3  Resolution to Approve New ATC Request for Garden Center ATC Program (01-001-1)

Motion  It was moved by Ms. Baker, seconded by Mr. Colón, to approve the Resolution to Approve New Advanced Technical Certificate Request for Garden Center Advanced Technical Certificate Program (01-001-01).

Action  Motion approved.

Policy Approval

K-1  Major Gift Recognition and Naming Opportunities – Policy H0300-4

Discussion  Ms. Baker stated that the policy had not been forwarded to the board but would be resubmitted to the ESIR Committee in January 2008.

ITEM L.  FINANCE, PERSONNEL, AND OPERATIONS COMMITTEE REPORT

Discussion  Mr. Earle gave highlights of the Finance, Personnel, and Operations Committee meeting, which are reflected in the December 12, 2007, minutes.
Action Items

**FPO-6 Resolution (F0048-12-07) Authorizing the Issuance of $1,000,000 General Obligation Promissory Notes Series 2007-08E of Milwaukee Area Technical College District, Wisconsin**

**Motion**

It was moved by Mr. Earle, seconded by Ms. Bell, to approve Resolution (F0048-12-07) Authorizing the Issuance of $1,000,000 General Obligation Promissory Notes Series 2007-08E of Milwaukee Area Technical College District, Wisconsin.

**Action**

Motion approved, the roll call vote being as follows:

- **Ayes:** Baker, Bell, Davis, Earle, Rossetti, Royal, Wilson, and Webber – 8.
- **Noes:** Colón – 1.

**FPO-7 Resolution (F0049-12-07) to Approve Acceptance of the Single Audit Report and Report on Internal Control**

**Motion**

It was moved by Mr. Earle, seconded by Ms. Bell, to approve Resolution (F0049-12-07) to Approve Acceptance of the Single Audit Report and Report on Internal Control.

**Action**

Motion approved.

**FPO-8 Resolution (F0050-12-07) to Approve FY2007-2008 Budget Modification**

**Discussion**

Mr. Earle noted that matters involving investments in technology will be forwarded to the ESIR Committee for consideration and compliance with the college’s strategic plan.

**Motion**

It was moved by Mr. Earle, seconded by Ms. Bell, to approve the Resolution (F0050-12-07) to Approve FY2007-2008 Budget Modification.

**Action**

Motion approved, the roll call vote being as follows:

- **Ayes:** Bell, Colón, Davis, Earle, Rossetti, Royal, Wilson, Baker, and Webber – 9.
- **Noes:** None.
FPO-9 Resolution (F0051-12-07) to Approve FY2007-2008 Renovation/Remodeling (Capital) Projects

Discussion Mr. Earle reviewed the FY2007-2008 Renovation/Remodeling (Capital) Projects.

Motion It was moved by Mr. Earle, seconded by Ms. Bell, to approve Resolution (F0051-12-07) to Approve FY2007-2008 Renovation/Remodeling (Capital) Projects.

Action Motion approved.

FPO-10 Resolution (F0052-12-07) Authorizing the Revolving Business Note/Short-Term Line of Credit of Milwaukee Area Technical College District, Wisconsin, in an Amount Not to Exceed $4,000,000

Discussion Mr. Earle reviewed the resolution and noted that the issuing bank had made an error in the credit amount – the correct amount should have been $3,000,000.

Motion It was moved by Mr. Earle, seconded by Ms. Bell, to approve Resolution (F0052-12-07) Authorizing the Revolving Business Note/Short-Term Line of Credit of Milwaukee Area Technical College District, Wisconsin, in an Amount Not to Exceed $3,000,000.

Action Motion approved, with the dollar amount corrected to reflect $3,000,000.

Discussion Item

FPO-11 Budget Variance Report for November FY2007-2008

Discussion Mr. Sargent reviewed the Budget Variance Report for November FY2007-2008.

ITEM M. MISCELLANEOUS ITEMS

1. Communications and Petitions

Chairperson Webber issued an invitation to join him at his installation as president of the Milwaukee Professional Firefighters Association, Local 215 on January 14, 2008.
2. Information Item

Mr. Colón congratulated Ms. Carrie Herker as top student in the Associate Degree Nursing program.

ITEM N. Old Business/New Business

1. Future Agenda Items

None.

2. Date of Next Meeting

Tuesday, January 22, 2008, 5:00 p.m., Regular Board Meeting, Downtown Milwaukee Campus, Board Room (Room M210).

ITEM O. PRESIDENT’S EVALUATION, CONTRACT, AND COMPENSATION

Motion  It was moved by Ms. Bell, seconded by Ms. Baker, to convene into Closed Session pursuant to Section 19.85(1)(c) and (e) of the Wisconsin Statutes to discuss Item O., President’s Evaluation, Contract, and Compensation, to consider the employment, compensation, or performance evaluation data of the President over whom the MATC District Board has jurisdiction or exercises responsibility. The board may reconvene into Open Session to take action on matters discussed in Closed Session under Item O.

Action  Motion approved, the roll call vote being as follows:

Ayes: Colón, Davis, Earle, Rossetti, Royal, Wilson, Baker, Bell, and Webber – 9.

Noes: None.

Closed Session

The MATC District Board convened into Closed Session at 6:27 p.m.
Adjournment

The meeting adjourned at 6:29 p.m.

Respectfully submitted,

Ann Wilson
Secretary