



ADMINISTRATIVE REGULATION AND PROCEDURE

Title: MINIMUM CLASS LOAD OF 10 FOR PERSONAL
ENRICHMENT/AVOCATIONAL COURSES

Code: DD0601

Policy Reference: D0600, Scheduling Instructional Programs and Courses

Avocational classes (600-numbered classes) will be permitted to operate only when 10 or more students are enrolled.

Classes that do not have an enrollment of 10 or more students on the first scheduled meeting might be canceled or combined with other classes. Every effort will be made by the immediate supervisor to combine classes within centers in a region, between regional centers, or preferable at a campus center.

To administer the "Rule of 10," the immediate supervisor will be responsible for taking action to close or combine classes. The dean or campus vice president should be informed.

Office of Responsibility: Learn Pillar
Last Reviewed: February, 2023