



Attachment 3 - a

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
MILWAUKEE, WISCONSIN
May 23, 2023**

CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in Open Session on Tuesday, May 23, 2023, and called to order by Chairperson Olson at 4:02 p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM 1 a. ROLL CALL

Present: Lauren Baker, Bria Burris, Erica Case, Antonio Diaz, Mark Foley, Citlali Mendieta-Ramos, Nikki Moews, Supreme Moore Omokunde, and Lisa Olson.

Excused: N/A

ITEM 1 b. COMPLIANCE WITH THE OPEN MEETINGS LAW

Discussion Chairperson Olson asked if proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

Ms. Elizabeth Schultz, board liaison, confirmed proper notice was given.

ITEM 2. COMMENTS FROM THE PUBLIC

Discussion Chairperson Olson informed members of public that no person may speak more than once to an issue or for a period longer than five minutes except upon the consent of a majority of the district board. No more than three people may be heard to one side of an issue, except upon the consent of a majority of the district board.

Lisa Conley, full-time STEM faculty member, expressed faculty concerns regarding poor communication and changes implemented without input from stakeholders.

Luz Soa, Economics Instructor and VP of Part Time Instructors union, expressed support of a 8% wage increase for next year and stated a

need for more clarity in compensation and transparency in the payroll system.

Philip Blechscz, full-time Accounting Instructor/faculty member, expressed concerns regarding salary range and compensation progression policy change and lack of clarity regarding current policy for full-time pay progression schedule.

Chairperson Olson explained to speakers that the board will not respond to any matter in adherence to the State of Wisconsin Open Meetings Law which prevents a governmental body from discussing any specific item that was not publicly noted on the agenda.

ITEM 3. APPROVAL OF MINUTES

3 a. Regular Board Meeting: April 25, 2023

Motion It was moved by Director Moews, seconded by Director Mendieta-Ramos, to approve the minutes of the Regular Board Meeting: April 25, 2023.

Action Motion approved.

ITEM 4. APPROVAL OF CONSENT AGENDA ITEMS

- 4 a. Bills – April 2023**
- 4 b. Financial Report – April 2023**
- 4 c. Human Resources Report**
- 4 d. Procurement Report**

Motion It was moved by Director Baker, seconded by Director Burris, to approve the Consent Agenda.

Discussion Director Foley requested clarification on bills and notation RESD used in bills.

Board members requested that the bills list items alphabetically at the beginning of the report before they are listed chronologically.

Action Motion approved.

ITEM 5. BOARD ACTION ITEMS

Action Items

- 5 a. Resolution (F0268-05-23) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series**

2022-2023L of Milwaukee Area Technical College District, Wisconsin.

Motion It was moved by Director Foley, seconded by Director Moews, to approve Resolution (F0268-05-23) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2022-2023L of Milwaukee Area Technical College District, Wisconsin.

Discussion Mr. John Mehan, director, Robert W. Baird & Co., reviewed the Final Pricing Summary for the \$1,500,000 General Obligation Promissory Notes, Series 2022-2023L of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Burris, Case, Diaz, Foley, Mendieta-Ramos, Moews, Moore Omokunde, Baker, and Olson - 9

Noes: None.

5 b. Resolution (F0269-05-23) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2023-2024A of Milwaukee Area Technical College District, Wisconsin.

Motion It was moved by Director Baker, seconded by Director Moews, to approve Resolution (F0269-05-23) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2023-2024A of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Case, Diaz, Foley, Mendieta-Ramos, Moews, Moore Omokunde, Baker, Burris, Olson - 9

Noes: None.

5 c. Approval of Budget & Class I Public Hearing Legal Notice FY24

Motion It was moved by Director Moews, seconded by Director Foley, to approve Budget & Class I Public Hearing Legal Notice FY24

Discussion Jeff Hollow, vice president, Finance presented the legal notice for the annual Public Hearing of Budget. He also discussed that, in October of each year, the Wisconsin Department of Revenue certifies the size of the district. Mr. Hollows noted that the district will likely will be larger

due to net new construction; tax rates go down for existing taxpayers because of the increase of taxpayers in the district.

Director Olson notes that the budget meeting was held virtually last year. The legal notice does list that the meeting is in person for this year (2023). Director Olson notes that if residents have comments and would like to come in person, there should also be board members physically present at the budget meeting. Board members discussed whether the meeting should be held only virtually or if the board should agree to a minimum number of board members that would commit to be present. Several board members committed to attending the budget meeting physically in person and that no change needs to be made to the notice.

Action Motion approved, the roll call vote being as follows:

Ayes: Diaz, Foley, Mendieta-Ramos, Moews, Moore Omokunde, Baker, Burris, Case, Olson - 9

Noes: None.

5 d. Resolution (F0270-05-23) Revised Fiscal Year 2021-2022 Renovation/Remodeling (Capital) Projects

Motion It was moved by Director Foley, seconded by Director Diaz, to approve Resolution (F0270-05-23) Revised Fiscal Year 2021-2022 Renovation/Remodeling (Capital Projects)

Discussion Ginny Routhe, Director of Construction Services and Sustainability. Addressed the resolution to revise the FY22 Capital Project. She explained that there is unspent funding for Mequon campus project. due to planning complexities and the Mequon campus project is recommended to be put on pause because it is not ready for construction. Recommendation that funds be shifted to other needs including specific updates required in other areas.

Director Baker asks Ms. Routhe to clarify whether these funds can only be used for construction projects. Ms. Routhe confirmed.

Action Motion approved, the roll call vote being as follows:

Ayes: Foley, Mendieta-Ramos, Moews, Moore Omokunde, Baker, Burris, Case, Diaz, Olson - 9

Noes: None.

5 e. Resolution (F0271-05-23) Revised Fiscal Year 2022-2023 Renovation/Remodeling (Capital) Projects

Motion It was moved by Director Moews, seconded by Director Mendieta-Ramos, to approve Resolution (F0271-05-23) Revised Fiscal Year 2022-2023 Renovation/Remodeling (Capital Projects)

Discussion Ginny Routhé, Director of Construction Services and Sustainability explained that there is unspent funding for the Walker's Square Heavy Plate Welding Lab that can be used elsewhere. The project was significantly reduced and an existing lab was renovated.

Director Foley requested clarification on why the project has been reduced. Ms. Routhé

Action Motion approved, the roll call vote being as follows:

Ayes: Mendieta-Ramos, Moews, Moore Omokunde, Baker, Burris, Case, Diaz, Foley, Olson - 9

ITEM 6 Policy Reviews

6 a. Review of Board Policies Section A - Bylaws

Chair Olson:

- Asked Task Force to present policy changes.
Director Mendieta-Ramos presented the binder of edited policies.
Director Baker noted that the Board Committee will only review Section A Bylaws rather than the entire policy manual.
Director Foley brought up timing, recommending that the board reviews and approves the new version of policies before new board members are appointed. He also noted that the first three pages include a summary of the changes made to each policy.
- Thanked the Task Force for assisting with the process
- Asked for comments from board prior to next board meeting so that the board can take action on this during next meeting

ITEM 7. REPORTS

7 a. Chairperson's Report

Discussion Director Olson reported on:

- MATC Graduation ceremony and asked for reports from Director Moore Omokunde and Director Baker who attended on behalf of the board.
- Only received three board self-evaluation survey responses, encouraged board members to complete for a discussion next month.
- Registration for Summer Wisconsin Technical College District Boards Association Meeting is at Fox Valley Tech. July 21, 2023. Understanding Data for effective board decision making and monitoring. If interested, Board members should contact Beth.
- Announced June 20, 2023 will be the Public Hearing of Budget FY24

7 b. President's Report

Discussion President Vicki Martin reported on events during the last month:

- Arbor Day Event at Berner Botanical Gardens on 4/29
- Apprenticeship Banquet at Bucyrus Museum - College graduated 250 apprentices this year
- Spring Commencement 1,300 graduates, about 800 in attendance, will be broadcasted on PBS on June 17, 2023
- Dental pinning ceremony for dental hygienists
- Graduation ceremony for nursing students
- Second Chance Pell Welding students' graduation ceremony

Announced the final update on accreditation will be ready next month.

7 c. Diversity, Equity and Inclusion Report

Discussion Eva Martinez-Powless, VP Diversity Equity, Inclusion gave an update on the following events:

- May 3 – Multicultural student orientation with over 70 students with their families
- May 4 – Event for Asian American and Pacific Islander Month
- May 5 – 150 Hispanic students from institutions around the region were invited to MATC to attend workshops, tour campus, and listen to keynote speakers
- Over 20 DEI educational programs under the leadership of Dr. Nchinda. Programs dedicated to addressing inequities and removing barriers for students within and outside the classroom

- HSI Committee Retreat scheduled for summer – focus on Hispanic student retention and persistence at MATC

Director Foley asked about success stories of increasing rate of retention. Dr. Martinez Powless discussed the success of the Hispanic Latinx Student Organization and Latinx community at MATC. She also discussed the increased retention of male students of color and gender inclusion at MATC. The connection to student organizations is critical to student retention and development.

7 d. Enrollment Report

Discussion Sarah Adams, Dean of Enrollment:

Presented current enrollment for summer and fall semester.

7 e. Milwaukee PBS General Manager's Report

Discussion Dan Braovac, Interim Vice President and General Manager Milwaukee PBS, reported on the following:

- Fundraising efforts positive, expect to hit the fiscal year goal.
- Milwaukee PBS will host an exhibit for their 65th anniversary in the Create Gallery on the downtown campus 10am – 4pm weekdays through September 1, 2023.
- Milwaukee PBS will have a booth at the Juneteenth celebration on June 19, 2023. Coverage of events will be aired on channel 10.
- Writing Contest for children returned for first year since COVID.
- Commencement will be aired June 17, 2023.

7 f. Legislative Matters Report

Discussion Tony Tagliavia, Chief Marketing Officer, standing in for VP College Advancement:

Talked through the written Legislative Matters update report including discussion of General Aid, Grants to District Boards, WTCS Operations, Wisconsin Grants, Health Care Dual Enrollment, etc.

7 g. Advisory Audit Report (Quarterly Report)

Discussion Director Nikki Moews:

Reported that the Baker Tilly Audit report will be concluded and provided to the MATC Board in November.
Risk Assessment – three areas: financial aid, data quality, and guided pathways.
Audit plan for FY2023
Discussion of risks and rewards related to artificial intelligence

7 h. Quarterly OPEB & FCC Trust Report

Discussion: Jeff Hollow, VP Finance:

Discussed MATC FCC Spectrum Trust Portfolio Summary and noted the volatility and performance of the trust vs the benchmark.

Director Foley suggested Jeff Hollow ask the advisors for additional detail regarding volatility and the root cause of the performance of the trust.

ITEM 8. Board Monitoring

8 a. Teaching and Learning Initiatives

Discussion: Mohammad Dakwar, Vice President of Learning and Julie Ashlock, Director of the Center for Teaching Excellence, presented to the Board highlights of the Teaching and Learning efforts of the college.

The Board recommended they included questions about modality in the end of course surveys.

8 b. Review Fiscal Year 2023 – 2024 Preliminary Activity Plan & Budget

Discussion: Jeff Hollow, Vice President of Finance:

Presented the draft budget and noted there will be a more detailed budget presented in June.

8 c. Review Fiscal Year 2023-2024 Preliminary Capital Equipment Budget

Discussion: Jeff Hollow, Vice President of Finance:

Discussed how the Capital Equipment Budget is prepared. Noted that inflation has impacted the price of equipment. Is recommending the college increase the budget by \$5 million to adjust for inflation. There has not been any increase in the budget since 2015.

8 d. Community Education Update

Discussion: Mohammad Dakwar, Vice President of Learning:

- Reported on the strategic action planning meetings being held to address the list of concerns.
- Decided to shift Community Education back under the Learn pillar. This strategic structural change has improved morale and engagement.
- Stated he is looking into a state grant to help with staffing.

Dir. Olson requested an update on one of the initial concerns regarding putting out a schedule and it being pulled back. Dr. Dakwar confirmed that he would be able to provide an update.

ITEM 9. a. New Business

Director Case requested an update on concerns about employees not understanding their compensation structure and whether there are systemic issues in payroll processing.

Dir. Mendieta-Ramos expressed concern about payroll delays that were mentioned during public comment, she asked if that is recent or an ongoing issue.

Director Burris asked for information on the compensation study.

Dir. Olson noted that there is a board member need for a presentation or information around compensation and payroll.

ITEM 10. Future Events/Announcements

10 a. June 20, 2023 MATC Public Hearing on Budget

10 b. June 27, 2023 MATC District Board Meeting

ITEM 11. Closed Session

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Motion It was moved by Director Case, seconded by Director Foley, to move to closed session to discuss item 11a. the President's Evaluation and item 11b. Consideration of Collective Bargaining Matters.

Action Motion approved, the roll call vote being as follows:

Ayes: Moews, Moore Omokunde, Baker, Burris, Case, Diaz, Foley, Mendieta-Ramos, Olson - 9

Noes: None.

ITEM 12. Adjournment

The meeting adjourned at 8:52 p.m.

Respectfully submitted,

Elizabeth Schultz

On behalf of Board Secretary Citlali Mendieta-Ramos

* This meeting may be conducted in part by telephone. Telephone speakers will be available to allow the public to hear those parts of the proceedings that are open to the public.

** Action may be taken on any agenda item, whether designated as an action item or not. Agenda items may be moved into Closed Session for discussion when it becomes apparent that a Closed Session is appropriate under Section 19.85 of the Wisconsin Statutes. The board may return to Open Session to take action on any item discussed in Closed Session.

*** It is anticipated that this item may be discussed in Closed Session pursuant to Section 19.85(1) (c) of the Wisconsin Statutes.

Reasonable accommodations are available through the ADA Office for individuals who need assistance. Please call 414-297-6719 to schedule services at least 48 hours before the meeting.