



Attachment 3 - a

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
MILWAUKEE, WISCONSIN
October 27, 2020**

CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in Open Session via teleconference on Tuesday, October 27, 2020, and called to order by Chairperson Foley at 4:03 p.m.

ITEM 1 a. ROLL CALL

Present: Erica Case; Mark Foley; Ashanti Hamilton; Citlali Mendieta-Ramos; David Mitchell; Nikki Moews; Kahri Phelps-Okoro and Lisa Olson. Lisa Olson connected at 4:24 p.m.

Excused: Ann Wilson.

ITEM 1 b. COMPLIANCE WITH THE OPEN MEETINGS LAW

Discussion Chairperson Foley asked if proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

Ms. Gwendolyn Green, Board Liaison, confirmed proper notice had been given in compliance with the Wisconsin Open Meetings Law.

ITEM 3. COMMENTS FROM THE PUBLIC

Mr. Kevin Mulvena, MATC Faculty of 30 years and Executive VP, AFT Local 212 thanked Dr. Martin for her leadership and Ms. Janice Falkenberg for her work chairing the college's Integration Team. Mr. Mulvena stated while the faculty are happy to have jobs at a time when many others do not, forty percent of faculty are feeling burned out since the beginning of the COVID-19 crisis with the amount of work, training, and tasks required of them. They are appealing to the administration for help in reducing and prioritizing workload.

Mr. Equan Burrows, Dean of Student Experience, introduced Mr. Randall Casey, Athletic Director, and Mr. Travis Mrozek, Associate Head Basketball Coach. Mr. Casey stated this was a historic year for MATC and the men's basketball team and none of the success would have been possible were it not for the support of the team's fellow students, the faculty, the Office of Student Life, the board, and Dr.

Martin. The group received not only local recognition, but also national level recognition from multiple sources and the team's success has helped MATC to gain exposure locally and across the country to bring student athletes to the college. Mr. Casey spoke regarding the various athletic and academic accomplishments of MATC athletes during the past year, stating the team set numerous records at MATC, including going from ranking number nine in the country out of 120 Division Two Institutions at the junior college level to ranking number one. The athletic department decided to honor the men's basketball team with a token of a ring for their accomplishments and presented a ring to the board to keep at the institution. The department presented a pendant to Dr. Martin in appreciation for the support she has shown to the athletes. Mr. Casey introduced Mr. Mrozek, who will be transitioning from his current coach position to Student Life Coordinator at MATC's Oak Creek Campus.

Mr. Mrozek explained the significance of the design, stones and logos on the ring. Mr. Mrozek stated the number 34 on the ring has special meaning for the men's basketball team as that was the number worn by Mr. Will Kellerman, the team member who perished in a car accident. Mr. Kellerman's family graciously helped with scholarship opportunities for some of the team members and the family also created an organization called Opportunity 34 which will help grant scholarships for all kinds of students.

ITEM 3. APPROVAL OF MINUTES

3 a. Regular Board Meeting: September 22, 2020

3 b. Special Board Meeting: Task Force on Minority Participation: October 22, 2020

Motion It was moved by Ms. Phelps-Okoro, seconded by Ms. Mendieta-Ramos, to approve the minutes of the Regular Board Meeting: September 22, 2020; and the Special Board Meeting: Task Force on Minority Participation: October 22, 2020.

Action Motion approved.

ITEM 4. APPROVAL OF CONSENT AGENDA ITEMS

4 a. Bills – September 2020

4 b. Financial Report - September 2020

4 c. Human Resources Report

4 d. Procurement Report

Motion It was moved by Mr. Hamilton, seconded by Ms. Phelps-Okoro, to approve the Consent Agenda.

Action Motion approved.

ITEM 5. BOARD ACTION ITEMS

Action Items

5 a. Resolution (F0148-10-20) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2020-2021E of Milwaukee Area Technical College District, Wisconsin.

Motion It was moved by Dr. Olson, seconded by Ms. Case, to approve Resolution (F0148-10-20) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2020-2021E of Milwaukee Area Technical College District, Wisconsin.

Discussion Mr. Kevin Mullen, director, Robert W. Baird & Co., reviewed the Final Pricing Summary for the \$1,500,000 General Obligation Promissory Notes, Series 2020-2021E.

Action Motion approved, the roll call vote being as follows:

Ayes: Hamilton, Mitchell, Moews, Olson, Phelps-Okoro, Case and Foley - 7

Noes: None.

Director Mendieta-Ramos lost connection to the meeting at 4:45 p.m.

5 b. Resolution (F0149-10-20) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2020-2021F of Milwaukee Area Technical College District, Wisconsin.

Motion It was moved by Ms. Phelps-Okoro, seconded by Ms. Case, to approve Resolution (F0149-10-20) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2020-2021F of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Mendieta-Ramos, Mitchell, Moews, Olson, Phelps-Okoro, Case, Hamilton and Foley - 8

Noes: None.

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Director Mendieta-Ramos regained connectivity to the meeting at 4:55 p.m.

5 c. Resolution (F0150-10-20) to Establish FY2020-2021 Tax Levy.

Motion It was moved by Ms. Case, seconded by Dr. Olson to approve Resolution (F0150-10-20) to Establish FY2020-2021 Tax Levy.

Action Motion approved, the roll call vote being as follows:

Ayes: Mitchell, Moews, Olson, Phelps-Okoro, Case, Hamilton, Mendieta-Ramos and Foley – 8

Noes: None.

5 d. Resolution (F0151-10-20) to Approve FY2019-2020 Annual Budget Amendment.

Motion It was moved by Mr. Mitchell, seconded by Mr. Hamilton to approve Resolution (F0151-10-20) to Approve FY2019-2020 Annual Budget Amendment.

Action Motion approved, the roll call vote being as follows:

Ayes: Moews, Olson, Phelps-Okoro, Case, Hamilton, Mendieta-Ramos, Mitchell and Foley – 8

Noes: None.

5 e. Resolution (F0152-10-20) to Approve FY2020-2021 Annual Budget Amendment.

Motion It was moved by Ms. Phelps-Okoro, seconded by Ms. Case, to approve Resolution (F0152-10-20) to Approve FY2020-2021 Annual Budget Amendment.

Action Motion approved, the roll call vote being as follows:

Ayes: Olson, Phelps-Okoro, Case, Hamilton, Mendieta-Ramos, Mitchell, Moews and Foley – 8

Noes: None.

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5 f. Resolution (F0153-10-20) to Approve Designation of MATC State Public Officials.

Motion It was moved by Ms. Case, seconded by Ms. Mendieta-Ramos, to approve Resolution (F0153-10-20) to Approve Designation of MATC State Public Officials.

Action Motion approved.

5 g. Resolution (F0154-10-20) to Approve Associate Degree Program Titled Community Health and Nutrition Navigator (10-539-X).

Dr. Mohammad Dakwar, VP Learn, Dr. Kelly Dries, Dean of Healthcare Pathways, and Ms. Heidi Katte, Dietetic Technician & Dietary Manager Program Coordinator provided a quick summary of the Associate Degree Program Titled Community Health and Nutrition Navigator.

Motion It was moved by Mr. Mitchell, seconded by Ms. Case to approve Resolution (F0154-10-20) to Approve Associate Degree Program Titled Community Health and Nutrition Navigator (10-539-X).

Action Motion approved.

ITEM 6. Reports

6 a. Chairperson's Report

Discussion Chairperson Foley:

- Reported he and Director Case attended the Association of Community College Trustees (ACCT) Leadership Congress virtually on October 5 - 8. In addition, stated Carla Rettke, board member from Northwest Technical College, received the Central Region Trustee Leadership Award during the ACCT virtual conference. It is believed to be a first for a Wisconsin trustee to win this national award.
- Stated the Wisconsin Technical College District Boards Association held a virtual Fall Meeting on October 23. Mr. Foley stated presentations focused on Parent Perception of Technical Colleges, Marketing Data and Graduate Outcomes.
- Reported Director Phelps-Okoro chaired a Board Task Force on Minority Participation held via Zoom on October 22 and Director Phelps-Okoro shared the following suggestive actions to be taken:
 - Conducting a legal review of the college's ability to put preferences in at the front end of an RFP.

- Updating college website for easy reference on MATC policies regarding the bid process
- Reassessing minority construction participation goal of 18% to see if the goal is still appropriate, determining how the 18% goal number was generated.
- Determining if the results of the city's disparity study can be used for MATC or the college would have to conduct one of its own.
- Asked Director Mitchell to give the MATC Foundation report. Director Mitchell shared the following:
 - The Foundation Board members started off the meeting with some positive messaging stories from some of MATC's student-facing staff – including Reggie Parks (RevUP), Bob Holland (student scholarships), Vasana Her (High School Promise), and Jonathan Feld (Adult Promise).
 - The Foundation has worked to raise more than \$3.23 million for the new MATC RevUP program, which is the expansion of the automotive and transportation programs at MATC. Donors, including area dealers, foundations, and individuals, have pledged \$3.23 million to RevUp programming, the largest of which is from Tom Hurvis, who gave \$1.1 million in seed funding and has matched every subsequent gift and pledge dollar for dollar.

6 b. President's Report

Discussion

Dr. Martin:

- Reported the college held its annual Fall MATC Day virtually where it launched the college's new strategic plan called Transformation 2025 via video.
- Thanked the Strategic Planning Steering Committee led by Dr. Christine Manion; MATC Day Committee led by Jane Beyer; Milwaukee PBS (MPBS) for the video production; and the employees who gave presentations on their area of expertise.
- Announced MATC, along with Carthage University, UWM-Milwaukee and UW-Parkside committed to the national "Moon Shot for Equity", a project supported by EAB aimed at ending equity gaps in higher education by 2030.
- Reported the college's Health and Safety Team continues to monitor the current COVID situation and MATC's Key Indicators. Information on the number of current cases can be found on the college's website COVID Dashboard.
- Stated the college is aware that the increase in COVID cases in our community has the effect of increasing levels of stress among faculty, staff and students. Listening sessions for groups were held this month and there are plans for additional ones in November.

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- Introduced Elle Bonds, MATC's newly hired Chief Human Resource Officer and Vice President of Human Resources. She will replace Cheryl Zima who is retiring at the end of the year. Ms. Bonds spoke briefly of her career path that led to her position at MATC.
- Thanked Cheryl Zima, on behalf of the college, for the invaluable guidance she provided to the college during the compensation study and restructure of the organization under Guided Pathways.

6 c. District Student Senate Report

Discussion Ms. Brandi Martin:

- Thanked Mr. Equan Burrows and introduced herself to the board as the District Student Government Association Board Representative.
- Spoke about her background, childhood and what led her to choose MATC for her educational journey.
- Stated since becoming Board Representative, she has learned about CampusLabs, a website dedicated to connecting the student body to current events as well as those that have past and latest news from all four college campuses.

6 d. Milwaukee PBS General Manager's Report

Discussion Mr. Bohdan Zachary:

- Thanked and acknowledged by name those who had a part in producing the strategic plan video.
- Announced Milwaukee PBS will air the MATC virtual winter commencement ceremony on Channels 10 and 36 in late December.
- Stated Milwaukee PBS continues to report on the impact of COVID-19, racial injustice and equity issues on its three award winning series: Black Nouveau, Adelante and 10thirtysix.
- Reported the three shows have also produced special Vote 2020 editions, featuring hosts Portia Young, Patricia Gomez and Earl Arms. Additionally, Black Nouveau producer Alexandria Mack and 10thirtysix producer Scottie Meyers wrote and appeared in a spot about voting in Milwaukee as suggested by Chairperson Foley.
- Announced Milwaukee PBS will continue to be a source of solid information and resources for southeast Wisconsin.

6 e. Legislative Matters Report

- Discussion Ms. Janice Falkenberg, VP General Counsel, presented the Legislative Matters Report on recent legislative matters impacting higher education, such as:
- Wisconsin COVID-19 statistics as reported by the Wisconsin Department of Health Services.
 - Legislative orders from the governor's office.
 - A timeline from March through October 2020 of notable events and mandates regarding the COVID-19 pandemic.

6 f. Audit Advisory Report

- Discussion Mr. Jeffrey Hollow, VP Finance, presented the Audit Advisory Report and internal update provided by Brian Kubik, manager of Internal Audit. The report included discussion on such topics as IT security risks associated with working from home and device access and availability.

ITEM 7. BOARD MONITORING

7 a. Enrollment Report

- Information Dr. Amir Law, VP Enrollment Management, presented the Enrollment Report stating the college's enrollment, as determined by FTEs, is currently at 4,683, which is 93% of the college's target of 5,037. Dr. Law shared a recent report provided by the National Student Clearinghouse Research Center that shows MATC enrollment trends are mirroring those of other two-year colleges.

7 b. ATD/Moonshot Update

- Information Dr. Christine Manion, VP Institutional Effectiveness, presented the ATD/Moonshot Update and shared an overview of new partnerships and Guided Pathway metrics via PowerPoint presentation. Dr. Manion suggested the board listen to the EAB podcast series where Tom Sugar, the National Director of the Moonshot for Equity, conducted a highly informative interview with Dr. Martin.

7 c. Online/21 Century Presentation

- Information Dr. Mohammad Dakwar, VP Learn, introduced Dr. Pamela Holt, Dean of Online Learning, who presented the Online/21 Century Presentation via PowerPoint addressing the quality and consistency of online instruction for all courses. Dr. Holt introduced Dr. Julie Ashlock, Director of Center for Teaching Excellence, who provided

more detail about MATC's efforts to ensure its online instruction is of the highest quality.

7 d. Annual Procurement/Construction Services Summary

Information Mr. Hollow introduced Ms. Laura Moore, Procurement Manager, who presented the Annual Procurement/Construction Services Summary. Ms. Moore introduced Ms. Virginia Routhe, Director of Facilities Planning, Sustainability and Construction, who furthered the report by providing details on the departmental goal of 18% Historically Underutilized Business (HUB) participation and what the department is doing to meet that goal.

ITEM 8. NEW BUSINESS

Chairperson Foley:

- Proposed the board consider holding a meeting two Tuesday's after the board meeting to approve consent agenda hiring decisions on a more timely basis.
- Talked about a possible board retreat and asked, considering Guided Pathways and other significant transformational events, the board to identify things that may need additional attention.
- Stated Facilities Planning will be on the agenda next month, the board will be given an analysis of the facilities and what will be needed going forward in light of COVID-19 and beyond.

ITEM 9. Future Agenda Items/Events

9 a. November 24, 2020 MATC District Board Meeting 4:00 p.m.

ITEM 10. Adjournment

The meeting adjourned at 6:46 p.m.

Respectfully submitted,

Gwendolyn J. Green

On behalf of Board Secretary

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* This meeting may be conducted in part by telephone. Telephone speakers will be available to allow the public to hear those parts of the proceedings that are open to the public.

** Action may be taken on any agenda item, whether designated as an action item or not. Agenda items may be moved into Closed Session for discussion when it becomes apparent that a Closed Session is appropriate under Section 19.85 of the Wisconsin Statutes. The board may return into Open Session to take action on any item discussed in Closed Session.

Reasonable accommodations are available through the ADA Office for individuals who need assistance. Please call 414-297-6610 to schedule services at least 48 hours prior to the meeting.