



Attachment 3 – a.

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
MILWAUKEE, WISCONSIN
February 27, 2024**

CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in Open Session on Tuesday, February 27, 2024, and called to order by Vice Chairperson Baker at 4:30 p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM 1 a. ROLL CALL

Present: Lauren Baker; Bria Burris (virtual); Erica Case; Mark Foley (virtual); Citlali Mendieta-Ramos; Supreme Moore Omokunde; Waleed Najeeb (virtual); Tina Owen-Moore; Gale Pence.

Excused: None

ITEM 1 b. COMPLIANCE WITH THE OPEN MEETINGS LAW

Discussion Vice Chairperson Baker asked if proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

Ms. Elizabeth Schultz, board liaison, confirmed proper notice was given.

ITEM 2. COMMENTS FROM THE PUBLIC

Elijah Holloway, MATC student, spoke to financial challenges for students residing at the Westown Green student apartments.

A member of the public spoke on behalf of an MATC student regarding conflicts with roommates at the Westown Green student apartments as well as the student code of conduct process.

Marz Ezeji, MATC student, spoke about conflicts with roommates at the Westown Green student apartments.

ITEM 3. APPROVAL OF MINUTES

3 a. Regular Board Meeting: January 23, 2024

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Motion It was moved by Director Case and seconded by Director Mendieta-Ramos to approve the minutes of the Regular Board Meeting on January 23, 2024.

Action Motion approved.

ITEM 4. APPROVAL OF CONSENT AGENDA ITEMS

- 4 a. Bills – January 2024**
- 4 b. Financial Report – January 2024**
- 4 c. Human Resources Report**
- 4 d. Procurement Report**
- 4 e. Construction Report**

Motion It was moved by Director Owen-Moore and seconded by Director Pence to approve the Consent Agenda.

Action The motion was approved by voice vote.

ITEM 5. BOARD ACTION ITEMS

Action Items

- 5 a. Resolution (F0302-02-24) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2023-2024I of Milwaukee Area Technical College District, Wisconsin.**

Motion It was moved by Director Case, seconded by Director Owen-Moore, to approve Resolution (F0302-02-24) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2023-2024I of Milwaukee Area Technical College District, Wisconsin.

Discussion Mr. Jordan Masnica, vice president, Robert W. Baird & Co., reviewed the Final Pricing Summary for the \$1,500,000 General Obligation Promissory Notes, Series 2023-2024I.

Action Motion approved, the roll call vote being as follows:

Ayes: Burris, Case, Foley, Mendieta-Ramos, Moore Omokunde, Najeeb, Owen-Moore, Pence, Baker - 9

Noes: None.

- 5 b. Resolution (F0303-02-24) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series**

2023-2024J of Milwaukee Area Technical College District, Wisconsin.

Motion It was moved by Director Owen-Moore, seconded by Director Mendieta-Ramos, to approve Resolution (F0302-02-24) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2023-2024J of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Case, Foley, Mendieta-Ramos, Moore Omokunde, Najeeb, Owen-Moore, Pence, Burris, and Baker - 9

ITEM 6. POLICY REVIEW

6 a. Review of Outside Legal Counsel Policy (F0304-02-24)

Discussion Ms. Sherry Terrell-Webb, general counsel, provided an overview of the proposed changes to the policy, which would enable general counsel to hire outside counsel as needed. General counsel would retain the authority to issue an RFP, if necessary, per the WCTS guidelines that require a review of outside counsel spending and request for RFP if efficiencies are identified.

- General counsel will also be making clarifications before the final vote to indicate that the board will be able to issue an RFP to select its own board counsel, in accordance with WTCS policy.
- Chair Foley asked for more explanation about when counsel would be hired, what the circumstances are, and why general counsel should or should not have to go through an RFP process.
- Chair Foley asked for clarification on how the board can select and retain counsel, as opposed to going through the college's general counsel.
- Ms. Terrell-Webb addressed the board's concerns about conflicts of interest.
- Director Baker asked for clear language in the policy indicating that the board still administers an RFP for its own outside legal counsel.

Director Case left the meeting at 4:56 p.m.

ITEM 7. REPORTS – MONTHLY

7 a. Chairperson's Report

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Discussion Vice Chairperson Baker shared the following report on behalf of Chair Foley:

- The Wisconsin Technical College District Boards Association's Spring Meeting, Annual Election, and Board of Directors Meeting will be held at Nicolet College in Rhinelander on March 22nd and 23rd. Educational topics will include mental health, competency-based education, and tribal connections.
- Reminders on upcoming dates for the Presidential Search:
 - The Prospect Review Meeting with Greenwood/Asher will be held on March 19, from 5:00 to 7:00 p.m. At this meeting, the Board will be selecting candidates for preliminary review and discussing interview strategies.
 - Round one interviews with leading candidates will be conducted with Greenwood/Asher on April 3 and 4.
 - A reference feedback meeting will be held on April 18, from 5:00 to 7:00 p.m. The board will be given a preliminary report and recommendations will be made for the second round of interviews, which will be held during the week of April 22nd.
- Director Baker attended a meeting with Climate United, a national group that is looking at federal funding that will be available for the state through a number of the new federal acts. Potential funding may be available for MATC facilities and training.

7 b. President's Report

Discussion Dr. Martin shared the following:

- MATC was recently recognized as a Top Producing Fulbright Scholar institution for the 2023 - 2024 academic year. Top Producing Institutions are those recognized for having the highest number of accepted applicants to the Fulbright U.S. Student and Fulbright U.S. Scholar Programs in 2023-2024.
- Reported the college has a team working with students on the Westown Green issues that have been raised at recent board meetings.
- Promoted Milwaukee Direct Admit with the college's M-cubed partners on January 25. This initiative enables MPS students to apply to both MATC and UWM via a single online form, free of charge. By simplifying the application process and facilitating data sharing among MPS, MATC, and UWM, this program promises to benefit students and uplift the region as a whole.

- Joined M-cubed colleagues and Mayor Johnson on February 13 to champion FAFSA completion. This year, FAFSA introduced a streamlined form, making the process more accessible. Thanks to the FAFSA Simplification Act, the new financial aid formula should eventually increase the number of Pell-eligible students since it is less of a deterrent to completion of this important part of the enrollment process.

7 c. Legislative Matters Report

Discussion Ms. Ramie Zelenkova, lobbyist, Hubbard Wilson & Zelenkova, virtually highlighted several items from the legislative report:

- 2023 WI Act 94 was signed into law on February 19th, enacting new legislative boundaries for the 2024 election.
- Senate Bill 367 relating to guaranteed admission to the University of Wisconsin System institutions and technical colleges and requiring high schools to prepare class rankings for certain pupils was signed into law, 2023 WI Act 95.
- Assembly Bill 551/Senate Bill 571 relating to freedom of speech and of the press in school-sponsored media passed Assembly. Senate action is pending.
- Assembly Bill 554/Senate Bill 596 relating to race-based higher education programs and requirements passed Assembly. Senate action is pending.
- Policy prohibiting the rehiring of annuitants is currently being re-visited.

Discussion Laura Bray, vice president, College Advancement and External Communications, and Chair Foley (virtual) reported on the ACCT National Legislative Summit in Washington, DC. Highlights included:

- Met with Senator Tammy Baldwin and Congressman Mike Gallagher as part of the Wisconsin Technical College District Board Association.
- Met with District Board Association executive director Layla Merrifield and with staff of the Department of Education to discuss MATC's Promise Program and scholarship programs.
- Met with representatives from the offices of Congresswoman Moore, Representative Fitzgerald, Representative Styles, and Senator Baldwin to gauge interest in supporting expansion of Pell eligibility for individuals who are taking short-term workforce training programs.
- Met with the Department of Education to discuss the possibility of an under-secretary visiting the MATC campus.

7 d. Enrollment Report

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Discussion Dr. Eva Martinez Powless, interim vice president, Enrollment and Retention, presented the enrollment report:

- The college is at 99.6% of its enrollment goal as of February 27, 2024.

Director Case returned to the meeting at 5:45 p.m.

7 e. Milwaukee PBS General Manager's Report

Discussion Ms. Debbie Hamlett, vice president and general manager of Milwaukee PBS, submitted a written report for the board to review.

7 f. District Student Senate Report

Discussion Ms. Kimberly Haynes, student representative reported the following:

- The District Student Government Association met on February 16, 2024. Highlights of the meeting included:
 - Approved \$2,000 funding to HVAC for 54 students to attend a conference at Wisconsin Dells.
 - Approved the International Society of Automation, which 15 students attend regularly, and 39 students are interested in attending.
 - Approved \$100 to the Student Nurses Association for boxes and paint to design boxes for domestic violence victims.
 - Warren Murphy was elected as the new SGA chairperson.
- Wisconsin Student Government met from February 18-20 in Madison.

Quarterly

7 a. Advisory Audit Report

Discussion Director Erica Case reported the following:

- The Audit Advisory Committee met on Thursday, February 8, 2024.
- An Internal Audit Update was provided by Mr. Brian Kubik, manager, Internal Audit. Regarding Risk Assessment, a global survey on Top Risks for 2024 and 2034 was shared. It was noted that multiple risks overlapped with the most recent MATC risk assessment, showing that similar risks are being felt around the world, around many varied industries, and by organizations of all sizes.
- Mr. Kubik and Mr. Don Kasprzak, Director of Information Security, discussed MATC's implementation of the Ivanti Endpoint Security

software. This implementation was part of fulfilling Dr. Martin’s goal related to “patching and deployment strategies to improve overall Cybersecurity,” as well as meeting new cyber insurance requirements.

- Mr. Kubik noted that, in his opinion, the Committee is on pace to meet its requirements for FY2024.

7 b. Other Post-Employment Benefit (OPEB) and FCC Trust Report

Discussion Jeff Schroeder, managing director, PFM Asset Management, presented on the quarterly report.

ITEM 8. BOARD MONITORING

8 a. Review of Board Self-Evaluation Instrument (Board Policy A0106-3)

Action The Board agreed unanimously to proceed with the self-evaluation instrument.

8 b. Zancil Update

Discussion Dr. Mohammad Dakwar, vice president, Learn, and Mr. Dwayne Schlund, executive vice president, AFT, Local 212, answered questions regarding the presentation shared with the board.

- Process improvement has been achieved with the implementation of a system where Zancils are approved in advance.
- This has been a collaborative effort between Learn and AFT, Local 212.
- Changes in the process were effective in the fall of 2023.

8 c. Community Education Update

Discussion Dr. Phillip King, executive vice president, and Dr. Sadique Isahaku, executive dean, Community Education, presented the Community Education update. Highlights from the presentation are as follows:

- Progress has been made on the one-stop shops, with the Walker’s Square space serving as the model for other campuses.
- Two new ELL faculty positions are posted (one for the Oak Creek campus and one for the Downtown campus).
- Activity schedules have been designed for pre and post-testing for each campus.

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- Team is in the process of clarifying steps, processes, and ownership for testing in response to changes that developed during the pandemic and the implementation of Guided Pathways.

ITEM 9. NEW BUSINESS

No new business.

ITEM 10. Future Events/Announcements

- a. March 21-23, 2024, WTCDBA Spring Meeting, Annual Election, and Board of Directors Meeting. Nicolet College, Rhinelander.
- b. March 26, 2024, MATC District Board Meeting, 4:30 p.m., Downtown Milwaukee Campus, Board Room (M210)

ITEM 11. Closed Session

Motion It was moved by Director Mendieta-Ramos and seconded by Director Case to convene into Closed Session pursuant to Section 19.85 (1)(g) and (c) of the Wisconsin Statutes to discuss item 11 a., Litigation Update, and item 11 b., Presidential Search. The Board may reconvene in Open Session to take action on matters discussed in Closed Session under Item 11, if necessary.

Action Motion approved, the roll call vote being as follows:

Ayes: Foley, Mendieta-Ramos, Moore Omokunde, Najeeb, Owen-Moore, Pence, Burris, Case, Baker - 9

Noes: None.

ITEM 12. Adjournment

The meeting adjourned at 7:47 p.m.

ITEM A. TRAINING

Immediately following adjournment, the board had a quorum of its members present for a special presentation from Tom Bordenkircher, vice president of accreditation relations at the Higher Learning Commission. The purpose of the meeting was a training session on board responsibilities as they relate to accreditation. The MATC District Board did not make any decisions or take formal action on any subject.

The training session ended at 8:25 p.m.

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Respectfully submitted,

Peter Kovoichich

On behalf of Board Secretary Citlali Mendieta-Ramos

- * This meeting may be conducted in part by telephone. Telephone speakers will be available to allow the public to hear those parts of the proceedings that are open to the public.
- ** Action may be taken on any agenda item, whether designated as an action item or not. Agenda items may be moved into Closed Session for discussion when it becomes apparent that a Closed Session is appropriate under Section 19.85 of the Wisconsin Statutes. The board may return to Open Session to take action on any item discussed in Closed Session.
- *** It is anticipated that this item may be discussed in Closed Session pursuant to Sections 19.85 (1) (c) (e) and (g) of the Wisconsin Statutes.

Reasonable accommodations are available through the ADA Office for individuals who need assistance. Please call 414-297-6719 to schedule services at least 48 hours before the meeting.