

## 2023-2024 Verification Worksheet

### Dependent Student – Tracking Group V5

Your 2023-2024 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you and your parent(s) reported on your FAFSA. To verify that you provided correct information the MATC financial aid office will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences between your FAFSA application information and this worksheet and/or documents you submitted, MATC will send corrections electronically to the federal processing center to have your application reprocessed. **The MATC financial aid office may ask for additional information.**

#### A. STUDENT INFORMATION (Please print)

|   |                      |                |  |
|---|----------------------|----------------|--|
| Student's Last Name                             | Student's First Name | Student's M.I. | Student's ID Number                      |
| Student's Street Address (include apt. no.)     |                      |                | Student's Date of Birth                  |
| City  | State                | Zip Code       | Student's Email Address                  |
| Student's Home Phone Number (include area code) |                      |                | Student's Alternate or Cell Phone Number |

#### B. FAMILY INFORMATION

**Number of Household Members:** List below **ALL** of the people in your **parents'** household for whom your parent(s) will provide more than half their support. Include:

1. **Yourself (even if you do not live with your parent(s)).**
2. **Your parent(s)** (including stepparent, or both legal parents in same household regardless of their marital status or gender of the parent(s) that you listed on your FAFSA form.
3. **Your parent(s) other children** (if your parents provide more than half of their support or if they would be required to give parental information when applying for Federal student aid).

NOTE: You may be asked to provide documentation that they provided half of the support for all names on this form or if we need to verify household size.

**Number in College:** If any of the people listed below will be attending college at least half-time (6 credits or more) in a degree, diploma or certificate program between July 1, 2023, and June 30, 2024, please list the name of the college they are attending.

| Full Name of Everyone in the Household | Age | Relationship to Student | College Planning to Attend in 2023-24 |
|--|-----|-------------------------|---------------------------------------|
|  |     | SELF                    | Milwaukee Area Technical College      |
|  |     |                         |                                       |
|  |     |                         |                                       |
|  |     |                         |                                       |
|  |     |                         |                                       |

*If there are additional household members, add them on a separate sheet of paper and submit along with this worksheet.*

Printed Student Name \_\_\_\_\_

Student ID Number \_\_\_\_\_

**C. DOCUMENTATION OF IDENTITY/STATEMENT OF EDUCATIONAL PURPOSE**

In order to complete the Verification process, you will need to appear in person at one of the MATC Admissions Centers at any of our campuses and present your current government issued ID (such as a driver's license, military ID, passport, etc.) and this verification worksheet to an MATC staff member. The MATC staff member will need to validate the statement below at the time of submission by maintaining a copy of your current photo ID and by providing a signature and date. **If you cannot appear in person to submit this worksheet, you will need to provide a copy of your current government issued ID and this worksheet notarized by a public notary. (Electronic Signatures Cannot be accepted).**

**(Electronic Signatures Cannot be accepted.)**

**Statement of Educational Purpose**

I certify that I \_\_\_\_\_ am the individual signing this Statement of  
(Print Student's Name)

Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Milwaukee Area Technical College for 2023-2024.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_ MATC Staff Member Signature \_\_\_\_\_ Date \_\_\_\_\_

**Your signature must be witnessed below by either an MATC staff member when you submit this worksheet in person at an MATC Admissions Center or by a Notary if you are emailing, faxing or mailing the worksheet.**

**Notary's Certificate of Knowledge**

State of \_\_\_\_\_ City/County of \_\_\_\_\_ before me,  
\_\_\_\_\_ personally appeared, \_\_\_\_\_  
(Notary's Name) (printed name of signer)

And provided to me on basis of satisfactory evidence of identification \_\_\_\_\_  
(Type of government-issued photo ID provided)

To be the above-named person who signed the foregoing instrument.

**Witness my hand and official seal** \_\_\_\_\_ (seal)  
(Notary Signature) (Date commission expires)

**Student Name:** \_\_\_\_\_ **Student ID Number:** \_\_\_\_\_

**D. STUDENT TAX AND INCOME INFORMATION**

Check all that apply below and then complete the grid below even if the amount is zero dollars:

- Check here if you filed 2021 taxes and used the **IRS Data Retrieval Tool** to complete the FAFSA, and if you did not make changes to the FAFSA fields after the retrieval tool was used.
- Check here if you filed 2021 taxes and have attached a **Federal Tax Return Transcript** (and a signed copy of the 1040X if amendments were made after filing).
- Check here if you will not file and are not required to file a 2021 Federal Tax Return. In the table below, list your employer(s) as well as any income received in 2021. **Please note: Additional information/documentation may be requested.**
- Check here if no income earned in 2021.

IRS Tax Transcripts, Letters of Non-filing, and Wage & Income Transcripts may be requested at <https://www.irs.gov/individuals/get-transcript> or by phone at 1-800-908-9946. The Milwaukee IRS Office is located at 211 West Wisconsin Ave. To schedule an appointment, please call 1-844-545-5640.

| Employer's Name | 2021 Amount Earned | IRS W-2s Attached (Y/N) |
|-----------------|--------------------|-------------------------|
|                 |                    |                         |
|                 |                    |                         |

Printed Student Name \_\_\_\_\_

Student ID Number \_\_\_\_\_

### E. PARENT TAX AND INCOME INFORMATION

Check all that apply below and then complete the grid below even if the amount is zero dollars:

- Check here if parent(s) (including step-parent if remarried) filed 2021 taxes and used the **IRS Data Retrieval Tool** to complete the FAFSA, and if you did not make changes to the FAFSA fields after the retrieval tool was used.
- Check here if parent(s) (including step-parent if remarried) filed 2021 taxes and have attached a **Federal Tax Return Transcript** (and a signed copy of the 1040X if amendments were made after filing). To obtain a free Tax Return Transcript, order one at [www.irs.gov](http://www.irs.gov) or by phone at 1-800-908-9946. You can request a transcript as soon as your tax return is processed by the IRS.
- Check here if you will not file and are not required to file a 2021 Federal Tax Return. In the table below, list your employer(s) as well as any income received in 2021. **You must also attach a copy of your Letter of Non-filing and Wage & Income Transcript from the IRS. You may request these by calling 1-800-908-9946, submitting the IRS Form 4506-T, or at [www.irs.gov](http://www.irs.gov).**

IRS Tax Transcripts, Letters of Non-filing, and Wage & Income Transcripts may be requested at <https://www.irs.gov/individuals/get-transcript> or by phone at 1-800-908-9946. The Milwaukee IRS Office is located at 211 West Wisconsin Ave. To schedule an appointment, please call 1-844-545-5640.

### F. CERTIFICATION AND SIGNATURES

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. The student and one parent must sign and date. (Electronic Signatures are not acceptable.)

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date