

REV. 3.14.2022

ANNUAL FINANCIAL RESPONSIBILITY AGREEMENT

I fully understand and agree that my authorization to enroll and continue to register for courses at Milwaukee Area Technical College ("MATC") is expressly conditioned on my acceptance of the terms and conditions set forth below. In exchange for the opportunity to enroll at MATC, to receive educational services, and for other valuable consideration, I agree to the following terms and conditions.

INSTRUCTIONS

Please select the checkbox and click the "I Accept" button at the end of this Agreement to indicate your acceptance of these terms and conditions, the statement next to the check box, and the information provided in the additional information links contained in this Agreement.

PAYMENT OF FEES/PROMISE TO PAY

By registering for any class or receiving any service from Milwaukee Area Technical College, I accept full responsibility to pay all tuition, fees and other associated costs assessed as a result of my registration and/or receipt of services. I understand and agree that my registration and acceptance of these terms constitutes a promissory note agreement (a financial obligation in the form of an educational loan, as defined by the U.S. Bankruptcy Code at 11 U.S.C. §523(a)(8)) in which MATC is providing me educational services and deferring some or all of my payment obligation for those services, and I promise to pay for all assessed tuition, fees and other associated costs by the published or assigned due date. I understand and agree that if I withdraw (or "drop") from some or all of the classes for which I register, I will be responsible for paying all or a portion of tuition and fees in accordance with the published withdrawal refund schedule posted at the Withdrawal and Appeal page and/or any other policy specific to my program or department, which I am responsible for reviewing and understanding.

I have read the terms and conditions of the published tuition refund schedule and understand those terms are incorporated into this agreement by this reference. I further understand that my failure to attend class or receive a bill does not release me from my financial responsibility as described above.

In the event that MATC determines it must suspend or alter its operations in whole or in part due to epidemic, pandemic, other public health emergency, extreme weather, natural disaster, acts or threatened acts of terrorism or war, or any single act or combination of events beyond the College's control, MATC may suspend, reduce, terminate and/or modify its operations in whole or in part, which may or may not include offering online or other alternative learning options, in its discretion. In any such event, MATC is under no obligation to refund or credit any portion of tuition, fees, or other charges paid or owed, but it may do so at its discretion.

Payment from Other Funding Sources

I understand that if I have an external agency or funding source paying for my tuition and any other costs to MATC, I will still be responsible for all charges if I default on the terms and

conditions to receive the funds. External agencies include but are not limited to federal financial aid, high schools and school districts, third-party sponsors, employers, Veteran Education benefits and other agencies. If one of these agencies are paying, you still must sign this document and once payment is received, your balance will be reduced by the amount the agency has authorized.

I have read and I accept and understand all policies and information contained on the [Withdrawal and Appeal page](#) and the [Student Accounting site](#).

DELINQUENT ACCOUNT/COLLECTION

I understand and agree that if I fail to pay my student account bill or any monies due and owing MATC by the scheduled due date, MATC can place a financial hold and/or assess late fees to my account. Please contact Student Accounting at 414-297-6797 or saccounts@matc.edu for more information. I understand that, if I fail to pay my student account bill or other monies owing to MATC by the scheduled due date, and fail to make acceptable payment arrangements to bring my account current, MATC may refer my delinquent account to a third party, which may be a debt collection company or an attorney. I further understand that if MATC refers my student account balance to a third party for collection, a collection fee will be assessed and will be due in full at the time of the referral to the third party. The collection fee will be calculated based on the amount of the outstanding account balance, up to the maximum amount permitted by applicable law. If a lawsuit is filed to recover an outstanding balance, I understand that I will also be responsible for any costs associated with the lawsuit such as court costs. I also understand that my delinquent account may be reported to one or more of the national credit bureaus.

COMMUNICATION

I understand and agree that MATC uses student email (gmail) and messaging through the MATC Self-Service as official methods of communication with me, and that I am, therefore, responsible for reading the emails and messages that I receive from MATC on a timely basis. I authorize MATC and its agents and contractors to contact me at my current and any future cellular phone number(s), email address(es), my MATC account, or wireless device(s) regarding my delinquent student account(s)/loan(s), any other debit I owe to MATC, or receive general information from MATC. I authorize MATC and its agents and contractors to use automated telephone dialing equipment, artificial or prerecorded voice or text messages, and personal calls and emails, in their efforts to contact me. However, I understand that I may withdraw my consent to call my cellular telephone using automated telephone dialing equipment in writing to Student Accounting at 414-297- 6797 or saccounts@matc.edu. I understand and agree that I am responsible for keeping MATC records up-to-date with my current physical addresses, email addresses, and phone numbers. Changes can be made in the MATC Self-Service by clicking Change of Address under Services and Links. Upon leaving MATC for any reason, I understand that it is my responsibility to provide MATC with updated contact information for purposes of continued communication regarding any amounts that remain due and owing to MATC.

IRS FORM 1098-T

I agree to provide my Social Security number (SSN) or taxpayer identification number (TIN) to MATC upon request as required by Internal Revenue Service (IRS) regulations for Form 1098-T reporting purposes. If I fail to provide my SSN or TIN to MATC I agree to pay any and all IRS fines assessed as a result of my missing SSN/TIN. I consent to receive my annual IRS Form 1098-T electronically from MATC. I understand that MATC will furnish my annual Form 1098-T electronically through Self Service.

MISCELLANEOUS

I understand and agree that if I am younger than the applicable age of majority (generally, 18) when I execute this agreement, that the educational services provided by MATC are a necessity or essential service, and I am therefore contractually obligated by this agreement. This agreement supersedes any previous understandings, representations or correspondence between myself and MATC regarding the specific terms and conditions contained in this agreement, and cannot be modified or affected by any course of dealing or course of performance. This agreement may be modified by MATC if the modification is signed by me (electronically or otherwise). If any provision of this agreement, or any amount charged under this agreement, is determined to be illegal or unenforceable, the remaining provisions of the agreement will remain valid and enforceable to the extent permitted by law. This agreement and the performance of this agreement are governed by the laws of the State of Wisconsin, without giving effect to its principles of conflict of laws, and I agree that the state and federal courts located in Milwaukee County, Wisconsin will have jurisdiction to resolve any dispute arising out of this agreement. This agreement will remain in full force and effect for as long as I am enrolled in any class or program at MATC, and thereafter for as long as I owe any amount of money to MATC. I understand that the college is bound by the Family Educational Rights and Privacy Act (FERPA) from the U.S. Department of Education. By selecting "Accept" in Self-Service, I understand and agree that I am signing this agreement electronically and my electronic signature is the legal equivalent of my manual signature on this agreement under Wisconsin state law. I understand and agree that the electronic signature appearing on this agreement is the same as my handwritten signature for purposes of validity, enforceability and admissibility. I understand the "Register" button in Self-Service will not be available until I accept the agreement.