



**Attachment 3 - a**

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD  
MILWAUKEE, WISCONSIN  
November 26, 2019**

**CALL TO ORDER**

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in Open Session on Tuesday, November 26, 2019, and called to order by Chairperson Foley at 4:01 p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

**ITEM 1 a. ROLL CALL**

**Present:** Erica Case (via phone); David Dull; Mark Foley; Ashanti Hamilton; Lisa Olson; Kahri Phelps-Okoro and Ann Wilson. Ann Wilson called in at 4:45 p.m.

**Excused:** Citlali Mendieta-Ramos and Mary Scheibel.

**ITEM 1 b. COMPLIANCE WITH THE OPEN MEETINGS LAW**

Discussion Chairperson Foley asked if proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

Ms. Gwendolyn Green, Board Liaison, confirmed proper notice had been given in compliance with the Wisconsin Open Meetings Law.

**ITEM 2. COMMENTS FROM THE PUBLIC**

Discussion Dean Le Blanc, Full-time Instructor and Steven Shea, Part-time Instructor, spoke concerning faculty compensation. Lauren Baker, Former MATC Board Member, spoke to the importance of steps in faculty compensation practices.  
Judy Springer, Physical Education Instructor, spoke concerning curriculum review.  
Rachel Kresser, Policy Analyst, Disability Justice, spoke on the need to have a vision for the future to eliminate biases against people with disabilities.

**ITEM 3. APPROVAL OF MINUTES**

**C-1 Regular Board Meeting: October 22, 2019**

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Motion It was moved by Mr. Dull, seconded by Dr. Olson, to approve the minutes of the Regular Board Meeting: October 22, 2019.

Action Motion approved.

**ITEM 4. APPROVAL OF CONSENT AGENDA ITEMS**

- a. **Bills – October 2019**
- b. **Financial Report October 2019**
- c. **Human Resources Report**
- d. **Procurement Report**
- e. **Quarterly Affirmative Action Report**

Motion It was moved by Ms. Phelps-Okoro, seconded by Mr. Hamilton, to approve the Consent Agenda.

Action Motion approved.

**ITEM 5. BOARD ACTION ITEMS**

**Action Items**

- 5 a. Resolution (F0112-11-19) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2019-2020F of Milwaukee Area Technical College District, Wisconsin.**

Motion It was moved by Dr. Olson, seconded by Ms. Phelps-Okoro, to approve Resolution (F0112-11-19) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2019-2020F of Milwaukee Area Technical College District, Wisconsin.

Discussion Mr. John Mehan, managing director, Robert W. Baird & Co., reviewed the Final Pricing Summary for the \$1,500,000 General Obligation Promissory Notes, Series 2019-2020F.

Action Motion approved, the roll call vote being as follows:

Ayes: Case, Dull, Hamilton, Olson, Phelps-Okoro and Foley - 6

Noes: None.

- 5 b. Resolution (F0113-11-19) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2019-2020G of Milwaukee Area Technical College District, Wisconsin.**

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Motion It was moved by Dr. Olson, seconded by Ms. Phelps-Okoro, to approve Resolution (F0113-11-19) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2019-2020G of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Dull, Hamilton, Olson, Phelps-Okoro, Case and Foley – 6

Noes: None.

**5 c. Resolution (F0114-11-19) to Approve FY2018-2019 Annual Budget Amendment.**

Motion It was moved by Mr. Dull, seconded by Dr. Olson, to approve Resolution (F0114-11-19) to Approve FY 2018-2019 Annual Budget Amendment.

Action Motion approved, the roll call vote being as follows:

Ayes: Hamilton, Olson, Phelps-Okoro, Case, Dull and Foley - 6

Noes: None.

**5 d. Resolution (F0115-11-19) to Approve FY2018-2019 Comprehensive Annual Financial Report.**

Motion It was moved by Mr. Dull, seconded by Dr. Olson to approve Resolution (F0115-11-19) to Approve FY2018-2019 Comprehensive Annual Financial Report.

Action Motion approved, the roll call vote being as follows:

Ayes: Olson, Phelps-Okoro, Case, Dull, Hamilton and Foley - 6

Noes: None.

**5 e. Approval of Single Audit Report**

Motion It was moved by Mr. Dull, seconded by Ms. Phelps-Okoro to approve Single Audit Report.

Action Motion approved.

**5 f. Approval of Auditor's Communication to Those Charged with Governance and Management.**

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Motion It was moved by Mr. Dull, seconded by Ms. Phelps-Okoro to approve Auditor's Communication to Those Charged with Governance and Management.

Action Motion approved.

**5 g. Resolution (F0116-11-19) to Approve Apprentice Program Implementation for Program Titled Facilities Maintenance Technician (50-481-X)**

Motion It was moved by Mr. Dull, seconded by Ms. Phelps-Okoro to approve Resolution (F0116-11-19) to Approve Apprentice Program Implementation for Program Titled Facilities Maintenance Technician (50-481-X).

Action Motion approved.

**ITEM 6. Policy Reviews**

- a. Handbook Policy – Personal Property**
- b. Handbook Policy – Code of Ethics**
- c. Policy C0700 – Code of Ethics**

Discussion Ms. Cheryl Zima, VP Human Resources, reviewed Handbook Policy – Personal Property, Handbook Policy – Code of Ethics. Ms. Janice Falkenberg, VP General Counsel reviewed Policy C0700 – Code of Ethics.

There was discussion among the board members about the verbiage of the Personal Property policy and if the policy could be worded to mirror similar policies of other technical colleges. A revised policy will be brought to a future board meeting.

**ITEM 7. Reports**

**7 a. Chairperson's Report**

Discussion Chairperson Foley:

- Congratulated Dr. Martin for being named to Milwaukee Business Journal's 2019 List of Power Brokers.
- Announced the MATC Baking and Pastry Arts Students' Gingerbread Houses will be on display at Milwaukee Public Market from December 7 – 16.
- Encouraged board members to join MATC graduates at the Winter Commencement Ceremony on Friday, December 13 at Miller High Life Theater.

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- Announced the MATC GED/HSED Graduation is December 18 at 6:00 p.m. in MATC's Cooley Auditorium.
- Reported the Wisconsin Technical College District Boards Association Winter Quarterly Meeting will be held January 16 -18 at Western Technical College in LaCrosse, WI.
- Stated America's Public Television Stations (APTS) 2020 Public Media Summit will be held Monday, February 24 to Wednesday, February 26 in Washington, DC.
- Directed the board members' attention to the donation envelopes from MATC Foundation and stated the Foundation is seeking donations for the end of year.

### 7 b. President's Report

Discussion

Dr. Martin:

- Reported on Fall MATC Day, held October 29 at the Miller High Life Theatre. Ravi Huthessing was the keynote speaker and spoke on United Cultures & Generations. In addition to Ravi, Kevin David of Campus Works gave an overview of the Strategic Planning process. In the afternoon session, college employees watched a play called The Defamation Experience, a courtroom drama that explored the issues of race, class, religion, gender and the law. Dr. Martin thanked Cheryl Zima and her staff for their work in pulling this together.
- Mentioned she was asked by the American Association of School Administrators to attend their national conference on November 14-16. She served as a panelist for the discussion on work-based learning opportunities and apprenticeships.
- Reported she joined the Mexican Consul, Julian Adem, on November 19, at the Mexican Consulate where a formal signing of a Memorandum of Understanding (MOU) between the Consulate of Mexico and Milwaukee and Milwaukee Area Technical College, creating an Educational Opportunities Station at the consulate staffed by the MATC Bilingual Office. The Mexican Consul Adem issued a check to MATC for \$10,680.00. Special thanks went to: Dr. Wilma Bonaparte, Executive Director, Mequon Campus, Dr. Arturo Martinez, Director, Walker's Square, Ms. Patricia Gomez, Milwaukee PBS and Ms. Giovanna Doll, Office of Bilingual Education.
- Acknowledged two awards MATC was given: the 2019 STEMMY Award in education. MATC was honored for its extensive STEM workshops and summer camps offered to 5 through 12 grade students. And Mutual of America announced the college's Center for Driver's License Recovery program was named an Honorable Mention award recipient at the 2019 Community Partnership Award ceremony in New York. Dr. Martin thanked both Ms.

Amrute and Ms. Janice Falkenberg for their work in regards to these two awards.

**7 c. District Student Senate Report**

Discussion There was no report.

**7 d. Milwaukee PBS General Manager's Report**

Discussion Mr. Bohdan Zachary:

- Congratulated Everett Marshburn for being inducted by the Milwaukee Press Club into its Hall of Fame. Prior to working at Milwaukee PBS, Mr. Marshburn produced news and public affairs at Maryland Public Television where he introduced a young reporter by the name of Gwen Ifill to television audiences. At Milwaukee PBS, Mr. Marshburn has produced Black Nouveau for which he's won numerous awards.
- Introduced Chris Hays, Milwaukee PBS's first ever Chief Content Officer, which is a senior level position that oversees all of production, marketing, programming and digital.
- Reported conservative news host and best-selling author Margaret Hoover flew in from New York on November 16 and promoted her weekly half hour series "Firing Line" which is a staple of Milwaukee PBS's Friday night civics lineup.
- Announced "Kids In Crisis" won the Chicago Midwest Emmy Award. Congratulated producers Maryann Lazarski and Scottie Meyers and co-producer Rory Linnane, the Milwaukee Journal Sentinel reporter who has been writing the series for the last three years. An Emmy was passed around for the board to see.
- Introduced Edumakono Zetho, whose story "A Hope For Tomorrow" was also produced by Maryann Lazarski and Scottie Meyers. Mr. Zetho, was brought to Milwaukee by the United Nations refugee agency, and as a student at MATC, Mr. Zetho learned to speak English. Mr. Zachary showed a two minute trailer from "A Hope For Tomorrow" that tells the story of Mr. Zetho's escape from a refugee camp in Tanzania, his education at MATC and how he went back to Tanzania to help and educate the schoolchildren there.

**7 e. Legislative Matters Report**

Discussion Ms. Ramie Zelenkova, lobbyist, Hubbard Wilson & Zelenkova, gave an update on recent legislative matters impacting higher education such as:

- Starting in January 2020, Route 42U: 6<sup>th</sup> Street – Port Washington UBUS will no longer operate. MCTS is currently working with the

Ozaukee County Transit Service (OCTS) and Milwaukee Area Technical College to develop a plan that will help MATC North Campus students who are impacted by the change.

- Senate Bill 25/Assembly Bill 22 (Thiesfelt/Johnson) Requires commercial vehicle driver education courses offered by technical colleges or licensed private driver schools to provide instruction in the recognition and prevention of human trafficking. Passage recommended by the Assembly Committee 13-0. The bill passed the full Assembly and Senate via voice vote. The Governor signed the bill into law on November 20.
- LRB 4680/1 (Stroebe/Felzkowski) increases the minimum retirement age under the WRS from 55 to 59.5 and first applies to individuals under age 40 on the bill's effective date. The bill would also allow an annuitant who is hired by a WRS employer to elect not to suspend his or her annuity, for no more than 36 months, and reduces the waiting period to 45 days for recent retirees who return to covered employment as a participating employee.

**ITEM 8. BOARD MONITORING**

**8 a. Program Development Strategies**

Information Dr. Mohammad Dakwar, VP Learn, Dr. Kelly Dries, Dean, School of Health Sciences, Heidi Katte, Program Coordinator, Dietetic Technician/Dietary Manager Program and Sandy McInay, Associate Dean, School of Health Sciences presented information on the Dietetic Technician/Dietary Manager Programs.

Dr. Dakwar, David Polk, Associate Dean, Apprenticeship, David Hoffman, Instructor, Automobile-Mechanical, and Rebecca Alsup, Dean, Manufacturing, Construction and Transportation presented information on the Automotive Maintenance Program Delivery Strategies.

**8 b. Enrollment Report**

Information Dr. Richard Busalacchi, Interim Vice President Student Services and Acting Vice President West Allis Campus and Sarah Willkomm, Academic Affairs Data Analyst, presented the Enrollment Report as information.

**8 c. Promise Update**

Information Ms. Willkomm presented the Promise Update as information via PowerPoint.

**8 d. Guided Pathways Update**

Information Dr. Christine Manion, VP, Institutional Effectiveness and Brian Carlson, Dean, Creative Arts, Design and Media, presented the Guided Pathways Update as information.

**8 e. Quarterly Other Post-Employment Benefit (OPEB) and FCC Trust Report**

Information Mr. Jeff Hollow, VP, Finance, presented the Quarterly Other Post-Employment Benefit (OPEB) as information.

**ITEM 9. NEW BUSINESS**

There was no New Business.

**ITEM 10. Future Agenda Items/Events**

**10 a. December 4, 2019, Board Retreat, 11:15 a.m. to 3:30 p.m. Downtown Milwaukee Campus, Board Room (M210).**

**10 b. December 13, 2019, MATC Winter Commencement, 6:00 p.m. at Miller High Life Theater.**

**10 c. December 17, 2019, MATC District Board Meeting, 4:00 p.m. Downtown Milwaukee Campus, Board Room (M210)**

**ITEM 11 Closed Session**

**11 a. Confer With Legal Counsel\*\*\***

Motion It was moved by Ms. Phelps-Okoro, seconded by Dr. Olson to convene into Closed Session pursuant to Sections 19.85(1)(g), 19.85 (1)(e), and 19.82 (1) of the Wisconsin Statutes to discuss Item 11 a. Confer With Legal Counsel with regard to legal issues related to a compensation study and the implementation of a compensation study, which requires a closed session. The Board may reconvene into Open Session to take action on matters discussed in Closed Session under item 11 a.

Action Motion approved.

**ITEM 12. Adjournment**

The meeting adjourned at 7:05 p.m.



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Respectfully submitted,

*Gwendolyn Z. Green*

On behalf of Board Secretary

- \* This meeting may be conducted in part by telephone. Telephone speakers will be available to allow the public to hear those parts of the proceedings that are open to the public.
- \*\* Action may be taken on any agenda item, whether designated as an action item or not. Agenda items may be moved into Closed Session for discussion when it becomes apparent that a Closed Session is appropriate under Section 19.85 of the Wisconsin Statutes. The board may return into Open Session to take action on any item discussed in Closed Session.
- \*\*\* Confer with legal counsel with regard to legal issues related to a compensation study and the implementation of a compensation study as permitted by Wis. Stats Secs 19.85 (1)(g), 19.85(1)(e) and 19.82(1).

*Reasonable accommodations are available through the ADA Office for individuals who need assistance. Please call 414-297-6610 to schedule services at least 48 hours prior to the meeting.*